

## HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen Medler  
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### NOTICE OF MEETING and SUMMONS TO ATTEND

The next meeting of the Parish Council will be held on Tuesday  
3<sup>rd</sup> December 2024 at 7:30pm at Hevingham Village Hall

### AGENDA

1. To approve apologies for absence (telephoned to the Clerk in advance) and note a resignation
2. To receive Declarations of Interest and consider any requests for Dispensation
3. To accept the minutes of the Council meeting held on 1<sup>st</sup> October 2024
4. To report on matters arising from the previous meeting not on the agenda – for report only
5. Open forum for Public Participation
6. Matters for Discussion and Decision:
  - a) **Finance**
    - i) To agree accounts for payment
    - ii) To agree grass cutting contract for 25/26 season
    - iii) To agree church grass cutting contribution for 25/26 season
    - iv) To agree quote to repair multiplay at Village Hall
    - iv) To agree budget / precept for 2024/25
    - v) To receive Internal Control Report
  - b) **Flooding on Westgate** – to note present position and discuss / agree further action
  - c) **Allotments**
    - i) To receive any updates and agree the necessary action
    - ii) To consider any new 'issues' raised and agree the necessary action
    - iii) To discuss and agree planting of trees as per carbon literacy report in October
  - d) **Changing to a '.gov' domain** – to discuss and agree the best way forward
  - e) **Access to Information Policy** – to review and agree adoption
  - f) **Planning**
    - i) To discuss any new applications:  
2024/3405 - Lilac Farm, 49 Brick Kiln Road - demolish existing dwelling and erection of replacement 2-storey self build dwelling
    - ii) To note responses to applications considered between meetings:  
2024/2915 - 43 Brick Kiln Road - Single storey rear extension  
2024/2996 - Heathfield, 32 The Heath - Variation of condition 2 of 2023/1766
    - iii) To note outcomes of previous applications
  - g) **Highway Matters** - To note any new issues and agree the necessary action
  - h) **Hainford Climbing Wall** – to discuss and agree any action
  - i) **John Hall Charity** – to discuss and agree response to request to alter constitution
  - j) **Norfolk Minerals and Waste Plan consultation** – to discuss and agree any comments

/- continued

7. Matters to report:
  - a) **Correspondence**
  - b) **Clerks report**
  - c) **Village Hall Report**
  - e) **Police report**
  - f) **District and County Councillors reports**
6. Matters for Discussion and Decision:
  - k) **Farmers Allotments** – to discuss and agree implementation of a new policy
8. Matters for future discussion and to note date of next meeting – 14<sup>th</sup> January 2025