

# HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen Medler  
Oak House, 8 The Turn, Hevingham  
Telephone: 01603 754134 Email: [hevinghampc@live.co.uk](mailto:hevinghampc@live.co.uk)  
Parish Council website: [www.hevinghampc.wixsite.com/hevinghampc](http://www.hevinghampc.wixsite.com/hevinghampc)

## NOTICE OF MEETING and SUMMONS TO ATTEND

The next meeting of the Parish Council will be held on Tuesday  
2<sup>nd</sup> December 2025 at 7:30pm at Hevingham Village Hall

## AGENDA

1. Open forum for Public Participation\*
2. To approve apologies for absence (telephoned to the Clerk in advance)
3. To receive Declarations of Interest and consider any requests for Dispensation
4. To accept the minutes of the Council meetings held on 7<sup>th</sup> October 2025
5. To report on matters arising from the previous meetings not on the agenda – for report only
6. Matters for Discussion and Decision:
  - a) **Finance**
    - i) To agree accounts for payment
    - ii) To further discuss and agree provision of barrier at Village Hall due to cost increase
    - iii) To discuss and agree response to donation requests
    - iv) To discuss and agree sign for Village Hall on A140
    - v) To discuss and agree Budget / Precept for year ending 31 March 2027
    - vi) Internal Controls – to note six month audit report
  - b) **Farmers Allotments** – to review applications and agree allocation
  - c) **Allotments**
    - i) To receive any updates and agree any further action
    - ii) To consider any new 'issues' raised and agree the necessary action
  - d) **Village Hall Play Area Repairs** – to note present position and agree any action
  - e) **Outdoor maintenance at Village Hall** – to note action agreed in between meetings
  - f) **Goals at Village Hall** - to note present position and agree future pitch marking and net installation
  - g) **Meeting dates 2026** – to discuss and agree
  - h) **Planning**
    - i) To discuss any new applications:  
2025/1594 – land adj 33 The Heath – appeal on refusal of application
    - ii) To note applications considered in between meetings:  
2025/3176 – Kempton Park Farm - Support
    - iii) To note outcomes of previous applications
  - i) **Highway Matters** - to note any new issues and agree the necessary action
  - j) **Consultations** - to agree any response  
Joint draft supplementary planning documents (GNLP)  
BDC / SNC Design code consultation  
Local Government reorganisation in Norfolk and Suffolk consultation
7. Matters to report:
  - a) **Correspondence**
  - b) **Clerks report**
  - c) **Village Hall Report**
  - d) **Police report**
  - e) **District and County Councillors reports**
8. Matters for future discussion and to note date of next meeting – to be confirmed

\* This time is limited to a maximum of 15 minutes unless directed by the Chair as per the Councils Standing Orders. Comments must be directed to the Chairman.