

**MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL  
HELD ON 2<sup>nd</sup> OCTOBER 2018 AT THE VILLAGE HALL**

**Present:**

Cllr D Bunn (Chairman)  
Cllr A Coldham  
Cllr A Bunn  
Cllr S Medler  
Cllr M Williamson  
Cllr A Ramsbottom  
Cllr T Palmer  
Cllr J Norton  
Cllr D Fox-Willis  
Cllr P Carrick (District & Parish Cllr)  
K Medler (Clerk)

**Parishioners: 2**

**1. APOLOGIES**

Apologies were received from Cllr G Crane and County Cllr D Roper.

**2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

There were no declarations of interest or dispensation requests.

**3. MINUTES OF THE LAST MEETING**

Minutes of the meeting held on the 4<sup>th</sup> September 2018 were agreed by all and signed by the Chairman.

**4. MATTERS ARISING**

The Clerk advised that, whilst the owner of Cobbleacre Park, had not really considered residents use of the recently proposed shop, they would have no objections to this, once it is up and running, provided it doesn't cause any 'issues'.

**5. PUBLIC PARTICIPATION**

Nothing was raised.

**6. MATTERS FOR DISCUSSION AND DECISION**

**a. Finance**

*i) Accounts for payment*

The following accounts were presented for payment and were approved:

Mrs K Medler (Expenses)	£20.39
HMR&C (PAYE x3)	£136.80
T T Jones Electrical Ltd (Street lighting maintenance)	£42.78
Hevingham PCC (Grass cutting August)	£502.50
Westcotec Limited (Bracket for SAM sign)	£60.00
Cllr A Coldham (Bulbs for hanging baskets)	£3.99
P H Collins (7 <sup>th</sup> and 8 <sup>th</sup> instalments for grass cutting)	£760.00
Norse Eastern Ltd (Magazine printing)	£195.00
Miss E Medler (Autumn magazine)	£50.00

(It was noted that the magazine is often quite thin with not many adverts, despite attempts to encourage advertising and articles. It was therefore agreed that all Councillors will try to promote use of the magazine where possible).

The Clerks standing order will be paid on the 5<sup>th</sup> October.

The following receipt was noted:

B.D.C. (2 <sup>nd</sup> instalment of Precept)	£5000.00
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Balance at the bank now stands at £50,778.33.

**b. Herbert Phillipo Fund**

**Trod path:** Highways have advised works are scheduled for the last quarter of the financial year i.e. Jan / March 2019.

**Under 5's:** The committee have asked if the remaining funds can be used for a number of small repair and maintenance projects, storage for the pre school and new outside resources, instead of the projects approved. All agreed this was acceptable but funds will only be paid on production of receipted invoices or direct to suppliers, as per the original agreement.

**c. Herbert Phillipo Allotments**

The Clerk has obtained two quotations for waistcoats. All agreed to go with Devlin Stitches as these were recommended by the Bowls Club.

#### **d. Planning**

- i) There were no new plans to consider.
- ii) The Clerk provided the following updates:
  - 20181251 – Plot 1, Brick Kiln Road - Full approval.
  - 20181252 – Plot 2, Brick Kiln Road - Full approval.

#### **e. Parish Partnership Scheme**

Highways have confirmed the width of path available at the bus stop will prohibit any installation as the shelter would need a minimum of 500mm from the edge of the road. As there is nothing else the Parish Council are currently looking at doing, it was agreed a bid will not be submitted this year.

### **7. MATTERS TO REPORT**

#### **a. Correspondence**

Broadland District Council are closing their Parish Tree Warden Scheme on 14<sup>th</sup> November 2018 which will then be replaced by a new independent Broadland Tree Warden Network. The new network will have access to BDC's tree planting budget on a 'use it or lose it' basis. The Parish Council are asked to complete a short questionnaire regarding Tree Wardens – answers supplied at the meeting. As there is not a village Tree Warden and there are not any major trees in the village which the Parish Council are responsible for, all agreed the Parish Council would not wish to attend the inaugural meeting in November or be involved in supporting the new network.

#### **b. Clerks Report**

The Clerk provided details of the latest set of results from the SAM sign which will be printed in the next magazine. The highest speed recorded this time was 80mph at 9:35am on the 15<sup>th</sup> August on Brick Kiln Road just up from the Village Hall which is completely unacceptable. The Vicar has reported that the final survey before the replacement of the Church roof, will be completed this Friday morning. Scaffolding will start to be erected on Monday and then, subject to the final go ahead from the Bat Conservation Society, work will commence for the period of 6 weeks. Due to the time that has elapsed, the project is now costing £40,472 of which the Church has raised £19,258. The work has now been able to go ahead because of 2 generous interest free loans amounting to £16,000, in addition to all the Church funds being used, which means the Church now has just about a zero bank balance. Grants will continue to be sought so the loans can be repaid. The Vicar has expressed her thanks to the Parish Council for their contribution last year, via the Hovingivers, for which they are grateful.

#### **c. Youth Advocate Report**

The group has now re-opened after the Summer break and the £1000.00 worth of new equipment purchased has been well received. It has been confirmed the group came second in the Tesco Blue Coin Scheme which means a prize of £2000.00. The Village Hall Committee have agreed the group can install a zip wire in the Hall grounds providing the group can obtain the necessary funding. The Tesco prize can only be used for the group and so this money will not be able to be put towards the zip wire as that will be used by the whole community, which means more fund raising will now be undertaken for this.

#### **d. Village Hall Report**

Nothing to report as Cllr M Williamson missed the last meeting however he is aware that replacement of the swing post is still being worked on.

#### **e. Police Report**

The Clerk advised there were 2 crimes in the village during July: 1 anti-social behaviour (on or near open space near Brick Kiln Road) and 1 anti-social behaviour (on or near Churchill Close). Further information can be accessed via [www.police.uk](http://www.police.uk).

#### **f. Reports**

##### **District Councillor Report**

A new Managing Director has been appointed to cover BDC and SNDC as part of the collaboration.

##### **County Councillor Report**

The Clerk gave a report from Cllr D Roper in his absence: The main item to report is the current consultation on the future of children's centres which runs until 12th November. At present there are 53 children's (or Sure Start) centres in Norfolk and under the proposals 46 of these could close. In place of these services the council is proposing more outreach mobile work for the families in the highest level of need. However, in practice this will mean a much smaller service aimed at a much smaller number of families than those that currently use the children's centres. The reason for the proposed changes is that the council has halved the budget for this part of children's services. Cllr D Roper is very unhappy at the proposals and the way the consultation is being done and is currently seeking for the consultation to be suspended and rewritten.

### **8. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING**

Next meeting is on the 4<sup>th</sup> December 2018 at 7:30pm in the Village Hall.

**The meeting closed at 20:05**