

# HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen Medler  
Oak House, 8 The Turn, Hevingham  
Telephone: 01603 754134 Email: [hevinghampc@live.co.uk](mailto:hevinghampc@live.co.uk)  
New Parish Council website: [www.hevinghampc.wixsite.com/hevinghampc](http://www.hevinghampc.wixsite.com/hevinghampc)

## NOTICE OF MEETING and SUMMONS TO ATTEND

The next meeting of the Parish Council will be held on Tuesday  
6<sup>th</sup> September 2022 at 7:30pm at Hevingham Village Hall

## AGENDA

1. To approve apologies for absence (telephoned to the Clerk in advance)
2. To receive Declarations of Interest and consider any requests for Dispensation
3. To accept the minutes of the Council meeting held on 5<sup>th</sup> July 2022
4. To report on matters arising from the previous meeting not on the agenda – for report only
5. To adjourn for Public Participation
6. Matters for Discussion and Decision:
  - a) **Finance**
    - i) To agree accounts for payment
    - ii) To accept External Audit Report
    - iii) To agree future External Auditor
  - b) **Village Magazine** – to note decision made in between meetings regarding the future of this publication and agree any further detail
  - c) **Parish Partnership Scheme / Road Safety Community Fund** – To discuss and agree whether to submit an application for 2 permanent Vehicle Activated Signs
  - d) **Allotments (Farmers & Village)**
    - i) To consider any new 'issues' raised and agree the necessary action
    - ii) To review rents for coming allotment year (village) and clarify rents for Oct 22 (farmers)
    - iii) To review and agree updates to: Allotment Rules, Policy and Risk Assessment documents
    - iv) To consider a yearly contract to cut the village allotment hedging
  - e) **Planning**
    - i) To discuss any new applications:  
None at present
    - ii) To note responses to applications considered between meetings:  
20221045 – Davisons House, 17 Brick Kiln Road – Retention of car port  
20220640 – 15 Brick Kiln Road – re-consultation as amendments made
    - iii) To note outcomes of previous applications
  - f) **Village Hall Handyman** – to note resignation of current contractor and agree way forward
  - g) **Anglian Water** – to discuss and agree any necessary action as a result of several incidents of lack of water / pressure within the village
  - h) **Fire Safety Officer** – to appoint a FSO and agree a date for completion of a fire drill at the hall
  - i) **BDC Consultation on table of fares for licensed hackney carriages** – to discuss and agree any response
  - j) **Norwich Western Link Pre-planning Consultation** – to discuss and agree any response

7. Matters to report:

- a) **Correspondence**
- b) **Report from Cllr D Holmes on Vattenfall meeting attended 21<sup>st</sup> July**
- c) **Clerks report**
- d) **Village Hall report**
- e) **Police report**
- f) **District and County Councillors reports**

8. Matters for future discussion and to note date of next meeting – 4<sup>th</sup> October 2022