

**MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL
HELD ON 3rd June 2025 IN THE VILLAGE HALL**

Present:

Cllr S Ward (Chair)
Cllr T Palmer
Cllr G Peruzzi
Cllr T Bambridge
Cllr A Bunn
Mrs K Medler (Clerk via Skype)

Parishioners: 6

In attendance: D Roper (County Cllr)

1. OPEN FORUM FOR PUBLIC PARTICIPATION

Nothing raised.

One application was received for the casual vacancy but the applicant was not present at the meeting so the vacancy will remain unfilled.

2. APOLOGIES

Apologies were accepted from Cllrs D Holmes, E Mills, I Nickalls and S M Ward. Cllr C Alpe's absence was noted without contact.

3. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

Cllr G Peruzzi declared an interest in item 8b and also submitted a dispensation request in relation to the village allotments which was agreed.

4. MINUTES OF THE LAST MEETING

Minutes of the meeting held on the 6th May 2025 were agreed by all.

5. MATTERS ARISING

- The footpath which goes from The Heath through to the Primary School is now walkable.
- A date has now been set to open the time capsule: 26th June 2025 at 4pm.
- The litter pick organised by Cllr E Mills took place on the 11th May 2025 and 11 bags of rubbish were collected.
- The Clerk has still not received a reply from Highways regarding the yellow zigzag lines outside the School, despite chasing. Cty Cllr D Roper agreed to chase this up.
- The Clerk has now received a reply from the fuel allotments committee regarding the dog poo bin as follows:
There is no change from previous correspondence. We remain unable to provide dog waste bins. We are a charity and cannot use any money outside of our statutory charity objectives. I would just like to clarify, although dog walking on the heath currently takes place, however, there are no parishioners rights in terms of access to this area. This therefore further renders the provision of dog bins inappropriate in these circumstances. We can only suggest that people make provisions to remove their own dog waste.
- The website has now been connected to the Councils new '.gov' domain.
- The Clerk has now received an update from N.C.C. regarding the fence on the beck as follows: *I can confirm that NPLAW have progressed this following a review of the case and subsequent meeting last week, and we are moving forward following their advice. I will update you once I have further information, however due to this now being in the control of our legal team I will be unable to give any specifics for the time being. As before, if you wish to ask about progress should you not hear from me, please don't hesitate to contact me.*

6. ELECTION OF VICE CHAIR

Cllr S Ward nominated Cllr D Holmes to continue in this role and this was seconded by Cllr G Peruzzi. Cllr D Holmes had already confirmed his agreement to this.

7. APPOINTMENT OF VILLAGE HALL REPRESENTATIVE

Cllr S Ward nominated Cllr D Holmes to continue in this role and this was seconded by Cllr G Peruzzi. Cllr D Holmes had already confirmed his agreement to this.

8. MATTERS FOR DISCUSSION AND DECISION

a. Finance

i) Accounts for payment

The following accounts were presented for payment and were approved:

SSE (Street lighting for April – paid by Direct Debit)	£62.79
Mrs K Medler (Expenses)	£36.70
Norse Eastern Ltd (Grass cutting for May as agreed)	£296.77
Hevingham P.C.C. (Grass cutting contribution as agreed)	£1,920.00
F J Martinez (Works to Multiplay at VH as agreed)	£350.00

The Clerk's standing order will be paid on the 5th June.

The following receipt was noted:

Barclays Bank (Interest)

£22.11

Balance at the bank at the end of May was £28,758.72. The Clerk supplied Councillors with a breakdown of Receipts / Expenditure against the Budget for the year to date for reference.

It was noted that the interest rate on the CBS account will be decreasing again on the 6th June.

ii) Internal Control Report

This has now been carried out and all is in order. It was noted that the VAT has not yet been reclaimed for the year but this will be done once all end of year documents have been finalised.

b. Village allotments

i) Updates

Plots 1 and 17 have been re-let so there are currently no vacant plots.

ii) New issues

- It was noted that one plot has put up some netting to prevent bird damage to their fruit bushes however birds are getting into the net and are then unable to get out. The Clerk has already informed the tenant of this and asked that action is taken to rectify this.
- It was reported that cyclists are using the narrow space next to the newly installed steps on the allotments to ride down and onto the road. This will need to be monitored and action taken if it continues to be an issue.

c. New goal posts at Village Hall

A quote has been received to supply a set of posts, line marking equipment and paint but the posts will require installation. As the total exceeds £1000.00 the Council are required to get 2 quotes. The Clerk will obtain a quote from Norse as they would be able to install any equipment they supply and can provide a line marking service. The Chairman advised he will be giving his District Council grant of £500.00 towards this and the Hevingivers have agreed to cover any remaining costs for purchasing the equipment which will just leave the Parish Council to pay for the installation.

d. Seating on Village Hall playing field

The clerk had circulated some information on this but it was agreed the Council would defer any decision until the next meeting to allow them to look at this more fully. It was felt that 2 benches would probably be the best way forward and funds would be allocated from either the New Homes Bonus or HP Fund

e. Replace posts and raised bed on Village Green / Triangle

This item will be carried forward to the next meeting.

f. Planning

i) New applications:

2025/1466 – Oldbury Lodge, 25 The Turn – Change of use of part of existing garage to holiday let (retrospective) A local resident raised concerns regarding this application and following discussions the Council agreed to object to the application on the grounds of nuisance.

2025/1577 – Common Farm, 37 The Heath – Change of use and works of agricultural buildings to 6 dwellings A local resident raised concerns regarding this application and following discussions the Council agreed (with 1 abstention) to object to the application on the grounds it falls outside of the development area.

2025/1595 – Common Farm, 37 The Heath – Outline planning for new self-build dwelling

As with the above application the Council agreed (with 1 abstention) to object to the application on the grounds it falls outside of the development area.

2025/1606 – 34 Nelson Way – Rear and side single storey extension – Support

2022/2014 – Land off The Street – Erection of new self-build dwelling and garage (amended)

Following discussions the Council agreed to maintain its previous stance of objecting on the grounds this falls outside of the development area and the access is not suitable.

Residents are encouraged to comment directly to BDC on all applications.

ii) Outcomes of previous applications:

Nothing to report.

g. IT Policy

The Clerk had previously circulated a proposed policy and this was agreed. The Chairman agreed to be the IT Officer.

h. Highway Matters

The sign for The Turn opposite the notice board is loose / rotten and needs attention. The Clerk will report to BDC. Cty Cllr D Roper advised, in answer to a question, that the speed limits on the A140 Cromer Road will be changing this month.

i. Broadland and South Norfolk Design Code consultation

This had been previously circulated. No-one had any comments they wished to put forward.

9. MATTERS TO REPORT

a. Correspondence

None.

b. Clerks Report

Cllr D Holmes has confirmed he is happy to continue on the allotment committee.

c. Village Hall Report

The fire inspection has now been completed.

The bark in the play area needs topping up. The Clerk has obtained 1 quote but will need to get another as 10cubm are required which puts the cost over £1000.00. Once obtained, the Clerk will authorise the cheaper of the 2 to try to get this done before the next annual play inspection. The Chairman has spoken to someone who is prepared to level the bark for a small cost.

d. Police Report

The Clerk advised there were 3 crimes recorded in the village during March, all relating to violent and sexual offences on or near Churchill Close, Morgans Way and Low Lane. There is no information for April or May yet. Further information can be accessed via www.police.uk.

e. Reports

District Councillor Report

- All portfolio holders have remained the same.
- The members grant for the year has now been spent.

County Councillor Report

- There are several road closures planned within the village during June: 6/6 New Road (Openreach), 12/6 Cromer Road (evening), 16/6 Westgate Green (Anglian Water) and 16/6 Low Lane (Openreach).
- The Recycling Centres are now operating on reduced opening hours from this week and will be closed on Wednesdays so please plan your visit in advance.

10. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING

For future discussion: Seating on the Village Hall playing field, new goal posts at the Village Hall and replacement of posts on the village green and the raised bed on the triangle.

Next meeting is on 1st July 2025 at 7:30 in the Village Hall.

The meeting ended at 20:45