

HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen Medler
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New Parish Council website: www.hevinghampc.wixsite.com/hevinghampc

NOTICE OF MEETING and SUMMONS TO ATTEND

The next meeting of the Parish Council will be held on Tuesday
3rd September 2019 at 7:30pm in the Village Hall

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest and consider any requests for Dispensation
3. To accept the minutes of the Council meeting held on 2nd July 2019
4. To report on matters arising from the previous meeting not on the agenda – for report only
5. To adjourn for Public Participation
6. Matters for Discussion and Decision:
 - a) **Remembrance service and laying of wreath** – to discuss and agree invitation by vicar
 - b) **Hevingham Under 5's** – to note present position and agree any further action
 - c) **Finance**
 - i) To agree accounts for payment and consider donation request
 - ii) To agree magazine printing costs for the next 4 issues
 - iii) To review and agree new street lighting contract
 - d) **Allotments**
 - i) To note any outcomes from the last meeting (neglected plots / farmers entrance)
 - ii) To discuss and agree installation / positioning of second water tap
 - iii) To review and agree updated Health and Risk Assessment
 - iv) To review and agree updated Rules and Regulations
 - v) To review and agree rents on both farmers and village allotments
 - e) **Picnic benches on the Village Green** – to discuss and agree replacement
 - f) **Trees on Church Lane** – to discuss and agree trimming/removal of those restricting visibility
 - g) **Wild Meadow** - to consider and agree the creation of some areas within the village
 - h) **Planning ***
 - i) New applications – none to date
 - ii) Updates on any existing applications
7. Matters to report:
 - a) **Correspondence**
 - b) **Clerks report**
 - c) **New Councillor training** – to receive feedback from Cllr S Benton
 - d) **Village Hall report**
 - e) **Police report**
 - f) **District and County Councillors reports**
8. Matters for future discussion and to note date of next meeting – 1st October 2019

* Any plans will be available to view 15 minutes prior to the meeting