

# HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen Medler  
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New Parish Council website: [www.hevinghampc.wixsite.com/hevinghampc](http://www.hevinghampc.wixsite.com/hevinghampc)

## NOTICE OF MEETING and SUMMONS TO ATTEND

The next meeting of the Parish Council will be held on Tuesday  
3<sup>rd</sup> September 2019 at 7:30pm in the Village Hall

## AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest and consider any requests for Dispensation
3. To accept the minutes of the Council meeting held on 2<sup>nd</sup> July 2019
4. To report on matters arising from the previous meeting not on the agenda – for report only
5. To adjourn for Public Participation
6. Matters for Discussion and Decision:
  - a) **Remembrance service and laying of wreath** – to discuss and agree invitation by vicar
  - b) **Hevingham Under 5's** – to note present position and agree any further action
  - c) **Finance**
    - i) To agree accounts for payment and consider donation request
    - ii) To agree magazine printing costs for the next 4 issues
    - iii) To review and agree new street lighting contract
  - d) **Allotments**
    - i) To note any outcomes from the last meeting (neglected plots / farmers entrance)
    - ii) To discuss and agree installation / positioning of second water tap
    - iii) To review and agree updated Health and Risk Assessment
    - iv) To review and agree updated Rules and Regulations
    - v) To review and agree rents on both farmers and village allotments
  - e) **Picnic benches on the Village Green** – to discuss and agree replacement
  - f) **Trees on Church Lane** – to discuss and agree trimming/removal of those restricting visibility
  - g) **Wild Meadow** - to consider and agree the creation of some areas within the village
  - h) **Planning \***
    - i) New applications – none to date
    - ii) Updates on any existing applications
7. Matters to report:
  - a) **Correspondence**
  - b) **Clerks report**
  - c) **New Councillor training** – to receive feedback from Cllr S Benton
  - d) **Village Hall report**
  - e) **Police report**
  - f) **District and County Councillors reports**
8. Matters for future discussion and to note date of next meeting – 1<sup>st</sup> October 2019

\* Any plans will be available to view 15 minutes prior to the meeting