

**MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL
HELD ON 7th JUNE 2022 IN THE VILLAGE HALL**

Present:

Cllr S Ward (Chairman)
Cllr S Benton (Vice Chair)
Cllr T Palmer
Cllr J Norton
Cllr M Williamson
Cllr A Ramsbottom
Cllr A Bunn
Cllr D Holmes
Mrs K Medler (Clerk)

Parishioners: 5

In attendance: County Cllr D Roper

1. APOLOGIES

Apologies were approved from Cllrs I Nickalls and S Howes and noted from District Cllr J Neesam. No contact was received from Cllr A Long.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

There were no declarations of interest or dispensation requests.

3. MINUTES OF THE LAST MEETING

Minutes of the meeting held on the 3rd May 2022 were agreed by all.

4. MATTERS ARISING

- The Chairman has not been able to speak to PC Lucas Ward as yet but believes a speed check was carried out on The Heath and did not give cause for concern.
- The positioning of the remaining 2 horse signs is still being investigated.
- The Chairman advised the shed on plots 1 and 2 of the farmers allotments have not yet been removed but the tenant has promised it will go within the next 2 weeks.

5. PUBLIC PARTICIPATION

- Comments were made regarding the recent 'slow down children playing' sign put on the road on the bend near Hevingham School by a local resident. The sign was later removed and will not be going back up.
- A resident has asked if a 'slow down' sign or some lines can be painted on the bend just up from Hevingham School, near the junction with Low Lane as this is a blind bend and dangerous. This will be referred to Cty Cllr D Roper later.
- Cllr A Ramsbottom advised the container belonging to the Youth Group has now been cleared out and is being donated to the Village Hall. In exchange, could the hall be hired free of charge for the auction on the 6th August? This is not something the Parish Council have any control over so Cllr D Holmes will refer to the Village Hall committee.

6. MATTERS TO REPORT

a. Finance

i) The following account had already been paid and was approved:

TMA Bark (Bark for play area at Village Hall)	£1,080.00
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The following accounts were presented for payment and were approved:

Mrs K Medler (Expenses)	£18.35
P H Collins (Grass cutting as agreed)	£448.00
Cllr A Ramsbottom (Telephone Box decorations)	£16.96
S Blythe (Internal Audit fee)	£50.00
The Hevingivers (Jubilee payment)	£500.00
Hevingham PCC (Grass cutting as agreed)	£3,040.00
A J Gallagher Insurance (Insurance – agreed for 1 year only)	£1,235.38
D Seppings (Work at Village Hall)	£126.00

The Clerk's standing order was paid on the 5th June 2022.

A request has been received from NARS for a donation but as the Council are trying to reduce costs this year, nothing has been included in the budget for Section 137 payments and so it was agreed this should be declined.

The following receipt was noted:

Magazine adverts	£78.00
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Balance at the bank at the end of May was £30,919.05.

ii) The internal audit has been completed and the report circulated to Councillors on email. All matters are in order.
iii) Sections 1 and 2 of the AGAR form were reviewed and agreed. The Clerk proposed 1st July to 11th August for the Excise of Public Rights and this was agreed. The Clerk will now finalise the External Audit and send away.

b. Standing Orders

The Chairman previously circulated a proposed amendment to Section 15bx of the Council's Standing Orders and this has now been supported by 5 further Councillors. The amendment is therefore carried and the Clerk will update the document as necessary.

c. GDPR & Privacy Policies

The Clerk had previously circulated updated and simplified policies and these were agreed. In conjunction with this the Clerk and Cllr D Holmes have also reviewed the Information Audit and both have agreed no changes are required at present.

d. Allotments

i) Mid-term changes

Following discussions, it was agreed that mid-term changes can take place, providing the waiting list is complied with and a new tenancy agreement etc is accepted and signed. As rent is paid one year in advance and refunds are not given, it will be down to the individuals to resolve any exchange of funds between themselves.

ii) Updates

None.

ii) New issues

None.

e. Planning

i) The following planning application was considered:

20220800 - Corbiere, 7 The Street – Front ground floor extension, rear first floor extension, conversion of old post office and double garage to open market habitable accommodation – No objections.

ii) The following planning application was considered in between meetings:

20220674 – Ivy House, Buxton – Single storey rear extension – No objections.

iii) Outcomes of previous applications:

20220257 – White House Farm, 35 The Turn – Full approval.

Cty Cllr D Roper joined the meeting at 20:00

f. BDC Consultation on the Public Space Protection Order to control dog fouling

Following discussions, it was agreed the Clerk will simply question how this can be policed, particularly with regard to loose and stray dogs.

This promoted a discussion on problem areas in the village and Cllr D Holmes offered to put a few signs up around the village in those areas to encourage people to clear up after their dogs.

g. NCC Local List for Validation of Planning Applications Draft 2022 consultation

All agreed, as there is nothing which affects Hevingham, no response is necessary.

h. Offshore Transmission Network

All agreed no action was required at present but if requested, support would be given.

7. MATTERS TO REPORT

a. Correspondence

None.

b. Clerks Report

The required Pension Re-Enrolment form was completed on the 17th May 2022.

c. Village Hall Report

The Community Garden is open and it is now up to the village to develop it. Cllr D Holmes is hoping to arrange an 'official' opening with the press present, maybe on Norfolk Day. Thanks to Becky Rolf for all her work on this and in obtaining grants. This has been a really good achievement. Cllr D Holmes is now looking into grants for the other projects planned.

d. Report from Cllr S Benton on Jubilee flag raising event 2/6/22 at BDC

This was an informal occasion but very pleasant and was a good opportunity to meet others from other villages.

e. Report from the Chairman on the Jubilee event in the village

The weather was 'changeable' and so the event was moved indoors with 165 people seated in the hall. Nanny Sharon led the children in the crown procession and 5 cakes were entered into the competition. The army truck proved to be very educational for the children and the music was enjoyed by all. The sculpture was unveiled in the community garden at 6pm. All in all, it seems fun was had by all! The total cost of the event was £1522.00.

f. Police Report

The Clerk advised there were 7 crimes in the village during March: 2 x Public Order (1 on or near Open Space / 1 on or near Pound Close), 2 x Violent and Sexual Offences (1 on or near Pound Close / 1 on or near Open Space) and 3 x Criminal Damage and Arson (1 on or near Open Space / 1 on or near Pound Close / 1 on or near Cromer Road) and 5 crimes in April: 1 x Public Order (on or near Cromer Road) and 4 x Violent and Sexual Offences (1 on or near Halls Corner / 1 on or near The Turn / 1 on or near Westgate / 1 on or near Open Space). Further information can be accessed via www.police.uk.

The Chairman advised when he attended a police meeting recently, they confirmed they mainly focus on crime hotspots and Hevingham is considered to have a low level of crime. The Chairman has asked if they could attend the auction event on the 6th August with a car.

g. District & County Councillors Reports

District (Given by Cllr D Roper)

- The Accommodation Review is complete and it has been agreed the main office for the Council will be The Horizon Building on Broadland Business Park from the beginning of next year.
- If anyone entitled to the £150.00 energy rebate has not had theirs yet, this will be because the Council do not have an email address for you or a Direct Debit instruction. Contact will be made by post in due course.

County

- NCC have launched the Norfolk Cost of Living Scheme and this includes vouchers for school lunches. There is also a scheme for older people to help with water bills. More information can be found on NCC's website.
- Mansom Plantation has been removed from the consultation list for gravel extraction.
- The costs to extend the NDR have still not been finalized.
- In answer to questions:
 - Cllr Roper will find out when the deer signs are due to go up.
 - Cllr Roper will chase the Hevingham sign on the Holt Road.
 - Cllr Roper recommends contacting the new highways man regarding the Low Lane bend and will provide the Clerk his contact details.
- No further news on when the gas works will be completed.

8. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING

Next meeting is on the 5th July 2022.

The meeting ended at 20:33