

MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL HELD ON 2nd JUNE 2026 IN THE VILLAGE HALL

Present:

Cllr S Ward (Chair)

Cllr G Peruzzi

Cllr T Palmer

Cllr T Bambridge

Cllr S M Ward

Cllr A Bunn

Cllr C Alpe

Cllr E Mills

Cllr H Cox

Mrs K Medler (Clerk via Teams)

Parishioners: None

In attendance: County Councillor Dave Thomas

1. OPEN FORUM FOR PUBLIC PARTICIPATION

- Cllr E Mills advised she completed a litter pick on the 31st May and collected 7 bags of rubbish.
- Cllr H Cox reiterated that she is happy to walk the village footpaths and provide a report for Highways if anything needs attention.

2. APOLOGIES

Apologies were accepted from Cllrs D Holmes and I Nickalls.

3. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

Cllr G Peruzzi declared an interest in item 11b but is not required to leave the room when this is discussed as he has a dispensation which allows him to stay unless rents are being discussed.

There were no additional dispensation requests.

4. MINUTES OF THE LAST MEETING

Minutes of the meeting held on the 5th May 2026 were agreed by all.

5. MATTERS ARISING

There were no matters arising.

6. MATTERS FOR DISCUSSION AND DECISION

a. Finance

i) Accounts for payment

The Clerk advised of HMR&C's recent increase to the mileage allowance, backdated to April 2026 and asked if the Council were happy to accept that for any mileage claimed. This was accepted and agreed.

The following accounts had already been paid and were approved:

SSE (Electricity for April – paid by Direct Debit)	£78.49
Norse Eastern Ltd (Grass cutting for April as agreed)	£362.90

The following accounts were presented for payment and were approved:

Hevingham PCC (50% towards grass cutting as agreed)	£1,296.00
Norse Eastern Ltd (Grass cutting for May as agreed)	£362.90
Mrs K Medler (Expenses)	£53.30
R Wichall (Gardening at Village Hall and replacement of dog poo bin post)	£290.00
SLCC (Annual subscription)	£158.00

The Clerk's standing order will be paid on the 5th June 2026.

Balance at the bank at the end of May was £28,904.51. The Clerk supplied Councillors with a breakdown of Receipts / Expenditure against the Budget for the year to date for reference.

ii) Barrier at Village Hall

Cllr G Peruzzi advised of the difficulty he is experiencing in getting someone to install the barriers and gate. He will chase one contractor he has approached and try a second suggested by the Chairman. Cllr C Alpe advised she will also speak to someone who may be interested but will need full details from Cllr G Peruzzi to get a proper quote.

iii) Cleaning of play equipment at the Village Hall

The Clerk has not been able to authorise this yet as she is still waiting on a quote, despite chasing. This will continue to be chased. Cllr C Alpe will speak to someone she thinks may be able to help too.

b. Village allotments

i) Updates

The inspection for May was missed due to illness but Cllr E Mills will be completing the inspection for June.

ii) New issues - None.

c. Health & Safety Policy

The Clerk had previously circulated a model policy and this was agreed by all with an alteration to Section 11 concerning the provision of first aid at the Hall.

d. Planning

i) New applications:

2026/0074 – Land at Cobble Acre Park, Brick Kiln Road – revisions to original application – Support agreed.

ii) Outcomes of previous applications: Nothing to report.

All applications and details of any conditions applied can be viewed on BDC's website.

e. Highway Matters

It has been reported to Cllr G Peruzzi that the hedge near the bus stop on the A140, heading into Norwich, is so overgrown it is causing an issue for those catching the bus. Whilst it seems unlikely this is a hedge that highways will be responsible for, the Clerk will report. Highways will contact the landowner if necessary.

7. MATTERS TO REPORT

a. Correspondence

None.

b. Clerks Report

- Norse should have completed the outstanding play item repairs today and the gardener has also been doing the gardening items highlighted so hopefully the ROSPA report will have less on it this year. Cllr C Alpe said there are still a lot of weeds in the area, which she noted on her inspection today. The Clerk will ask the gardener to keep on top of this.
- The Clerk asked if the goal markings at the Hall are being kept refreshed as she hasn't received any invoices and hasn't been able to get hold of the man who was going to do this. Cllr G Peruzzi advised they are not. All agreed to leave them as they are for now and consider getting them re-done if it is needed for a proper game. The Council has already paid to have this done twice so don't want to waste further funds if they are not going to be kept white.
- Becky has asked if anyone is able to help with the community garden inspections as she is struggling for time. Cllrs C Alpe and E Mills are happy to try and help and will speak to Becky. The Clerk will forward one of the previous reports so they can see exactly what is needed.

c. Village Hall Report

The Hall now has some new clocks. The AGM is being held on the 8th June 2026.

d. Police Report

There is no information available yet for April or May. Further information can be accessed via www.police.uk.

e. Reports

District Councillor Report

- Current policies and protocols are now being reviewed.
- Cllr S Ward is now the Vice Chair for the District Council.

County Councillor Report

- Cllr D Thomas introduced himself as the new County Councillor and gave a brief resume about himself.
- When asked about fly tipping on The Heath (after one of the Parish Councillors advised they did some litter picking) the Parish Council confirmed that Low Lane is a bit of a hot spot for fly tipping.
- Since becoming the County Councillor, Dave has been through a week's induction, back to back training and attended the AGM. Reepham division is 22 parishes strong and includes the A47 where the upgrades are and the formerly proposed NWL is in the division as well.

- Political Assistants were scrapped at the AGM and there will be a full review of any/all Net Zero spend.
- Reform group are forming a minority administration with support from the Yarmouth 1st Group, by the looks of things, case by case.
- Having spoken to Dan Roper he will be chasing the white lines on Morgans Way and keeping an eye on the road condition at the junction of the A140 and The Street.
- As a District Councillor for 7 other parishes, Dave likes to hold 6 or 7 surgeries a year so people can speak to him directly about matters that affect them. A surgery is being held in Hevingham on the 20th June between 10:00 and 12:00 at the village hall and would encourage anyone to pop in for a chat.
- Cllr H Cox asked if anything can be done about the water which sits on Brick Kiln Road where it meets The Street and the Chairman mentioned other problem areas on Brick Kiln Road. Cllr D Thomas advised he has spoken to Highways at length recently and they are restricted on what they can do.
- The set up of 3 Unitary Councils which was recently agreed is being challenged so leaves further uncertainty but all departments and Councils (NCC and BDC) are proceeding with plans until told otherwise.

8. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING

Cleaning of play equipment and installation of field barriers at the Village Hall.

Next meeting is on 7th July 2026 in the Village Hall.

The meeting ended at 20:20