

**MINUTES OF THE EXTRAORDINARY MEETING OF HEVINGHAM PARISH COUNCIL
HELD ON 15th JULY 2025 IN THE VILLAGE HALL**

Present:

Cllr S Ward (Chair)
Cllr T Palmer
Cllr I Nickalls
Cllr E Mills
Cllr S M Ward
Cllr G Peruzzi
Cllr T Bambridge
Cllr D Holmes
Cllr H Cox
Cllr A Bunn
Cllr C Alpe
Mrs K Medler (Clerk)

Parishioners: 2

This meeting was called by the Chairman in response to concerns raised regarding traveller activity in the locality.

1. OPEN FORUM FOR PUBLIC PARTICIPATION

Nothing raised.

2. APOLOGIES

None.

3. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

There were no declarations of interest or dispensation requests.

4. MATTERS FOR DISCUSSION AND DECISION

Installation of barriers at Village Hall entrance

Cllr G Peruzzi detailed the concerns raised by the community and put forward a proposal to install a 2.2m high barrier to restrict larger vehicles from entering the Hall grounds without permission. Cllr Peruzzi explained there may also be a need to install posts either side between the barrier and hedge. A quote has been received from a local supplier for supply only of a barrier with others available to view online.

In answer to questions the following was advised:

- Any lock would be a combination lock so keys would not be an issue.
- Whilst cement posts to reduce the width have been considered these would not be suitable due to the installation depth required.
- The barrier would be set far enough back to allow taller vehicles to get off the road safely before opening the barrier.
- It is considered there is sufficient lighting in the area and any barrier would be bright yellow with reflective markings.
- Most users of the Hall will have cars and so will not need the code to open the barrier.
- The top bar could be designed to open centrally so it is not so heavy for users to open.
- The code for any lock could be altered if it were felt it had been compromised.
- A list of regular users will be needed so they can be notified of any changes to the code.
- Timescales for manufacture and installation are not yet known.
- Any lock can be put at a suitable height to accommodate shorter users.
- Cromer have something similar in place and there is a more basic version on The Heath.
- It is hoped that the Parish Council and Village Hall will share the cost equally but that is subject to the overall cost.
- The barrier can be made to lock in place once opened so it does not swing loose.

In a vote it was unanimously agreed that a barrier should be installed as soon as possible. The quotes do not include installation so that will need to be factored in. All agreed that the local supplier should be asked to re-quote as a few bits need tweaking and also asked if they can install. Providing the overall cost does not exceed £1500.00, all agreed this should be authorised and paid for from the Herbert Phillip Fund. If costs exceed this limit Cllr Peruzzi will send an email around for authority to proceed as it was felt this needed to be pushed forward ahead of the next meeting in September. Cllr D Holmes advised he can source the reflective stickers and height limit sign. The Chairman will speak to the Village Hall concerning sharing the cost.

The meeting ended at 20:03