

HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen Medler
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Parish Council website: www.hevinghampc.wixsite.com/hevinghampc

NOTICE OF MEETING and SUMMONS TO ATTEND

The next meeting of the Parish Council will be held on
Tuesday 16th January 2024 at Hevingham Village Hall at 7:30 pm

AGENDA

1. To approve apologies for absence (telephoned to the Clerk in advance)
2. To receive Declarations of Interest and consider any requests for Dispensation
3. To accept the minutes of the Council meeting held on 5th December 2023
4. To report on matters arising from the previous meeting not on the agenda – for report only
5. Open forum for Public Participation
6. Matters for Discussion and Decision:
 - a) **Finance**
 - i) To agree accounts for payment
 - ii) To discuss and agree any donation to the Church grass cutting
 - iii) To discuss and agree annual subscription to either NALC or NPT&S
 - iv) To receive Internal Control Report and agree any action
 - b) **Allotments**
 - i) To receive updates and agree any further action
 - ii) To consider any new 'issues' raised and agree the necessary action
 - c) **Planning**
 - i) To discuss any new applications:
2023/3782 – Sun View, 6 The Turn – Change of use of land from agriculture to training in plant
 - ii) To note outcomes of previous applications
 - d) **Highway Matters**
 - i) Mud on New Road – to discuss and agree any action
 - ii) Obstructions on Highway land within the village - to discuss and agree any action
 - iii) To note any new issues and agree the necessary action
 - e) **Council Documents for review and amendment as required**
 - i) Risk Assessment
 - ii) Financial Regulations
7. Matters to report:
 - a) **Correspondence**
 - b) **Clerks report**
 - c) **Village Hall Report**
 - d) **Police report**
 - e) **District and County Councillors reports**
8. Matters for future discussion and to note date of next meeting – 5th March 2024