

**MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL
HELD ON 5th APRIL 2022 IN THE VILLAGE HALL**

Present:

Cllr S Ward (Chairman)
Cllr S Benton (Vice Chair)
Cllr J Norton
Cllr I Nickalls
Cllr D Holmes
Cllr A Ramsbottom
Cllr S Howes
Cllr A Long
Cllr M Williamson
Cllr A Bunn
Cllr T Palmer
Mrs K Medler (Clerk)

Parishioners: 3

In attendance: County Councillor D Roper

1. APOLOGIES

None.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

There were no declarations of interest or dispensation requests.

3. MINUTES OF THE LAST MEETING

Minutes of the meeting held on the 1st March 2022 were agreed by all.

4. MATTERS ARISING

- The Chairman confirmed the handyman has installed 2 of the 'horse signs' but there is 1 more to go in. A further site is still needed and a potential area is currently being investigated. The sign on Brick Kiln Road which was moved by the wind has been re-positioned.
- Cllr J Norton has spoken to someone regarding the bus shelter cleaning but they have now declined the opportunity. It was agreed the Council will continue with Mr Hambling whilst he is happy to do so.
- The Craft Fair raised £600.00 for Ukraine along with 2 car loads of items.
- The Clerk has contacted Highways about a further site for the Sam sign but is still awaiting a response. The Chairman will speak to PC Ward to see if any speed monitoring was conducted on The Heath.
- Cllr D Roper will chase up the deer warning signs as it was reported that 80-100 deer are in the area with several being hit on a regular basis.
- The Bingo Night raised £310.00 for the Jubilee celebrations. Following a question from the Clerk, it was agreed the cost of the tree and sculpture would be in addition to the £500.00 already set aside. A First Aider has now been found.

With the Chairman's permission the following item was brought forward.

7. MATTERS TO REPORT

e. District and County Reports

District (reported by Cllr D Roper)

- The new recycling collection for batteries, textiles and small electrical equipment is now in place and all households should have been made aware.
- Future office accommodation is still outstanding.

County

- Stratton Strawless and Hainford are campaigning for a speed reduction on the A140 Cromer Road through their villages and will be bidding for funding for this.
- The process for claiming free School meals is changing. NCC are 1 of 2 Councils to withdraw from the voucher scheme. People will now need to apply to the Norfolk Assistance Fund which does have a more robust process to follow.
- Foster Carers payments are also changing. Payments used to be based on training but will now be based on the complexity of the child's needs. The length of time payments will be made is still being considered.
- The NDR Western Link is still ongoing.
- A financial review is to be carried out in NCC as they have a £60 million budget gap to cover. This will be the third review in 12 years.

5. PUBLIC PARTICIPATION

- Cllr M Williamson asked what was happening with the Farmers Allotment plots 1 and 2 as they have still not been completely cleared. The Chairman advised he had granted an extension for clearing to April but will speak to the tenant again.

5. PUBLIC PARTICIPATION (continued)

- A member of the public advised the Council that:
 - a) The Eden Project are interested in the Big Jubilee Lunch event being held in the village and the 'My Weekly' magazine will be interviewing her in relation to this.
 - b) A quiz night is being organised for the 22nd April to raise more funds for the Jubilee celebrations.
 - c) Any money raised for the Jubilee which is not used will be donated to the Village Hall BMX track.
 - d) A Summer fete is being planned for the 6th August to raise funds specifically for the BMX track.
 - e) NPT&S have confirmed that any money raised for the BMX track by the Hevingivers can be donated to the Parish Council for them to purchase the equipment etc and reclaim the VAT.
 - f) The possibility of bringing the Starting Handle Club annual fete to Hevingham is being looked into.
- Cllr M Williamson asked if the tyres on Church Lane had been removed yet – they have not but BDC are aware.

County Cllr D Roper left the meeting at 20:08

6. MATTERS FOR DISCUSSION AND DECISION

a. Finance

Accounts for payment

The following accounts had already been paid and were approved:

Norse Eastern Ltd (Spring magazine printing)	£446.00
Red Dragon Media (Rat traps for allotments)	£14.99
Information Commissioners Office (DP annual registration fee)	£35.00

The following accounts were presented for payment and were approved:

Mrs K Medler (Expenses and backdated pay)	£79.76
F Martinez (Work at village hall and installation of 2 horse signs)	£175.00
P H Collins (Grass cutting)	£448.00
HMR&C (PAYE x3)	£149.20
Cllr S Ward (Sculpture and tree)	£138.98
C.H.T (Replacement led light assembly)	£64.80

The Clerk's standing order was paid on the 5th April 2022.

b. Allotment hedge

The Clerk has obtained 3 quotes, all of which have been circulated. Following discussions, it was unanimously agreed Zak Branch should be appointed to complete the works as soon as possible. Once cut it was agreed, this will need regular maintenance.

c. Village allotments

- The Clerk informed the Council that 2 sheds have been broken into on the allotments and she has highlighted this on the village Facebook pages to raise awareness. The Parish Council cannot insure any allotment sheds or their contents.
- Cllr D Holmes advised there is still a problem with rats on the allotments although there is no obvious cause other than compost heaps. The bait has been taken from the traps but there do appear to be nests in the area. It was agreed the Clerk should contact all tenants and see if they can come up with a solution at no cost to the Parish Council.

d. Planning

i) New applications:

20220335 – 20 Raynham Lodge, The Turn – Various works – No objections.

(Comments were noted regarding the ecological impacts, the asbestos removal and whether the site falls outside the settlement boundary and will be included in the response to BDC).

20220257 – White House Farm, 35 The Turn – Change of use – No objections.

ii) The following application was considered in between meetings:

20220398 – Unit 3, Cobbleacre Park, Brick Kiln Road – Change of use to micro-brewery – Majority no objections.

iii) Outcomes of previous applications:

20210694 – Kempton Park Farm, Church Lane – Erection of an agricultural workers dwelling – Full approval.

e. Bus stop Church Lane

The resident who raised this with the Chairman was not present again so this will be 'parked' for another time.

f. Stratton Strawless and Hainford Safer Road Campaign

Stratton Strawless tried to get a speed reduction on the A140 previously but were not successful. As the Chairman was part of the Hevingham project, he will be attending their next Parish Council meeting on the 11th April to explain what Hevingham did and see if he can provide any assistance. Hevinghams signs will be donated to the Stratton Strawless and Hainford campaign. All agreed Hevingham should support this campaign.

7. MATTERS TO REPORT

a. Correspondence

The Clerk had previously circulated an email from the Norfolk Resilience Forum, with additional information, as requested at the last meeting. Councillors agreed they did not wish to participate.

b. Clerks Report

Nothing to report.

c. Village Hall Report

Cllr D Holmes advised that bookings are down with several cancellations.

The roof is the main issue now and whilst a full survey has been carried out, discussions are ongoing as to how it would be best to tackle the problem.

The Village Hall committee have agreed to 'donate' the Hall for the Jubilee celebrations and quiz nights.

From October an Energy Surcharge will be added to the hire costs.

d. Police Report

The Clerk advised there were 4 crimes in the village during January: 1 x Public Order (on or near Pound Road) and 3 Violent and Sexual Offences (1 on or near Pound Road / 2 on or near Morgans Way) and 6 crimes in February: 2 x Criminal Damage and Arson (1 on or near Pound Road / 1 on or near Open Park/Land), 1 x Other (on or near Open Park/Land), 1 x Public Order (on or near the A140), 1 x Violent and Sexual Offences (on or near Pound Road) and 1 x Other Theft (on or near Morgans Way). Further information can be accessed via www.police.uk.

8. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING

Matters for future discussion: Jubilee

Date of next meeting: 3rd May 2022 at 19:30 – this is the Annual Parish Council Meeting.

The meeting ended at 20:45