HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen Medler
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Parish Council website: www.hevinghampc.wixsite.com/hevinghampc

NOTICE OF MEETING and SUMMONS TO ATTEND
The Annual Parish Council meeting will be held on Tuesday
9th May 2023 at 7:30pm at Hevingham Village Hall

AGENDA

1. Election of Chairman (Chair to sign additional declaration of acceptance of office)

2. Election of Vice Chair

3. To approve apologies for absence (telephoned to the Clerk in advance)

4. To consider and agree applicant for co-option to vacant seat

5. To receive Declarations of Interest and consider any requests for Dispensation

6. To consider any declarations of acceptance of office that have not been received and agree whether to grant an extension or declare the seat vacant

7. To accept the minutes of the Council meeting held on 4th April 2023

8. To report on matters arising from the previous meeting not on the agenda – for report only

9. To agree appointment of Village Hall representative

10. To agree appointment of Allotment Committee

11. Open forum for Public Participation

12. Matters for Discussion and Decision:
    a) **Finance**
        i) To agree accounts for payment (including Insurance for the year)
        ii) To agree accounts for year ending 31st March 2023
        iii) To re-confirm bank signatories

    b) **Allotments**
        i) To receive any updates and agree the necessary action (fencing)
        ii) To consider any new 'issues' raised and agree the necessary action

    c) **Planning**
        i) To discuss any new applications:
            2023/0847 – Model Farm, Brick Kiln Road – Certificate of lawfulness
            2023/1059 – Barn Cottage, 56 Brick Kiln Road – Erection of outbuilding
        ii) To note outcomes of previous applications

13. Matters to report:
    a) **Correspondence**
    b) **Clerks report**
    c) **Village Hall Report**
    d) **Police report**
    e) **District and County Councillors reports**

14. Matters for future discussion and to note date of next meeting – 6th June 2023