

**(Draft)**  
**MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL**  
**HELD ON 4<sup>th</sup> DECEMBER 2018 AT THE VILLAGE HALL**

**Present:**

**Parishioners: 37**

Cllr D Bunn (Chairman)  
Cllr A Coldham  
Cllr A Bunn  
Cllr S Medler  
Cllr M Williamson  
Cllr A Ramsbottom  
Cllr T Palmer  
Cllr J Norton  
Cllr D Fox-Willis  
Cllr G Crane  
Cllr P Carrick (District & Parish Cllr)  
K Medler (Clerk)

**1. APOLOGIES**

There were no apologies to note.

**2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

The Chairman declared an interest in item 6a.ii.

**3. MINUTES OF THE LAST MEETING**

Minutes of the meeting held on the 2<sup>nd</sup> October 2018 were agreed by all and signed by the Chairman.

**4. MATTERS ARISING**

There were no matters on which to report.

**5. PUBLIC PARTICIPATION**

- A resident reported a dirty and obscured 30mph sign on The Heath – the Clerk will report to Highways.
- A resident asked if anything can be done regarding the bank which is eroding as you turn left from Church Lane onto the A140 Cromer Road. It is thought to be privately owned but the Clerk will refer to Highways to see if they can build up.
- A resident asked whose responsibility it was to inform residents of the road closure on Brick Kiln Road recently. It was confirmed as NCC.
- Residents present raised several questions and objections to the parcel of land on The Heath / The Turn which has been put forward under the GNLP for consideration. It was confirmed that the Parish Council will take parishioners views into account when agreeing their response to the consultation.

*The Chairman left the room at 8:20pm to allow for discussions on the GNLP and Cllr P Carrick took over the Chair.*

**6. MATTERS FOR DISCUSSION AND DECISION**

**a. Planning**

The following plan was considered:

i) 20181944 – The Gables, Low Lane – No objections.

ii) GNLP consultation: Following discussions the Council voted 6 in favour and 4 against.

*Several residents then left the meeting and the Chairman returned.*

iii) Norfolk Boreas Offshore Wind Farm consultation: Following discussions all agreed the Council had no comments to make as it does not affect the Village.

iv) The following updates were provided:

- 20181330 – Lefere, Low Lane - Full approval.
- 20181284 – Cobbleacre Park, Brick Kiln Road - Full approval.
- 20181608 – The Bungalow, Church Lane – Full approval.

Cllr P Carrick advised the meeting that he had recently been contacted by Saffron Housing again concerning their land on Westgate. There is the opportunity for them to build a further 6/8 properties on the empty land and Saffron have offered to complete another housing survey to confirm what sort of properties would be suitable. Following discussions, the Council voted 1 in favour and 9 against with 1 abstention.

## **b. Finance**

### *i) Accounts for payment*

The following accounts had already been paid and were approved:

Hevingham PCC (Grass cutting September)	£330.00
Office Reality Ltd (Allotment notice board)	£79.73

The following accounts were presented for payment and were approved:

Mrs K Medler (Expenses)	£49.53
T T Jones Electrical Ltd (Street lighting replacement door)	£58.75
Hevingham PCC (Grass cutting October)	£172.50
Miss E Medler (Winter magazine)	£50.00
E-on (Electricity)	£76.70
The C.H.T. (Solutions) Ltd (defibrillators 4 <sup>th</sup> annual support cost)	£302.40
Devin Stitches (Allotment committee waistcoats)	£35.00
B.D.C. (Emptying of dog bin 2018/19)	£176.28
Anglian Water Business Ltd (Water on allotments)	£55.42
Cllr A Ramsbottom (Telephone box decorations)	£37.75

The Clerks standing order was paid on the 5<sup>th</sup> November and will be paid again on the 5<sup>th</sup> December.

The following receipts were noted:

Bank interest	£8.54
Magazine advert	£10.00
Allotment rents	£2171.04

Balance at the bank now stands at £50,863.06.

ii) Income and Expenditure for 6 months to 30 September 2018 against budget: Figures noted and accepted.

iii) Precept 2019/20: The Clerk had previously circulated 2 options and all agreed option 2 – to increase Precept by 1%.

## **c. Herbert Phillippo Fund**

Nothing to report.

## **d. Delivery of cards for Church with magazine**

All agreed they are happy to deliver these.

(The Vicar has also asked if anyone would be able to do a reading at the community carol service on the 17<sup>th</sup> December. Cllr A Coldham is already taking part on behalf of the Laurel Club and no-one else was able to attend).

## **e. Meeting dates 2019**

These had been previously circulated and were agreed.

## **f. Grass cutting contract 2019**

The Clerk has contacted 3 contractors and whilst 2 have provided quotes, 1 has come back saying they are too busy to take further work on. All agreed to appoint the same contractor as this year as everyone has been very pleased with his work and he is more competitive.

## **g. Risk Assessment document**

The Clerk advised no alterations are required as this has been updated throughout the year as things have changed and this was accepted by all.

## **h. NCC Budget Consultation**

All agreed they had no comments to make as a Parish Council.

## **7. MATTERS TO REPORT**

### **a. Correspondence**

Norfolk Citizens Advice are seeking donations. All agreed to send £30.00.

Following a recent house fire in the village, a resident has asked if the Council would make a donation to Smokey Paws which is an organisation who provide oxygen mask kits to the fire service to help pets caught in fires. Each kit costs £90.00. All agreed they did not wish to make a donation.

### **b. Clerks Report**

The Clerk explained to the meeting why a broadband cabinet has been installed at the Village Hall and that this was agreed by the Chairman of the Parish Council to prevent further inconvenience to residents with a second road closure. This box will bring a great benefit to the community and has been sited free of charge.

The Clerk provided details of the last 2 sets of SAM sign results which will also be printed in the magazine. The Clerk will ask the Police if they can carry out a speed check on The Heath to catch the persistent offender residents have reported. Overall it is felt the sign is improving driver's behaviour.

The editor of the magazine is not able to continue after the Spring edition and a note has been added into the Winter magazine explaining this and asking anyone interested in taking it on to contact the Clerk. All agreed to see what response is received before deciding whether or not to continue with the publication.

#### **c. Youth Advocate Report**

The Christmas Fair last weekend raised £2000.00 and some good feedback has been received. The reindeer were sponsored by local people and the prizes amounting to £200.00 were also sponsored. After costs, both the Youth Club and Tots will receive £650.00 each. Many thanks to all who helped and contributed.

#### **d. Village Hall Report**

The replacement of the swing post is still being worked on.

#### **e. Police Report**

The Clerk advised there were 5 crimes in the village during August: 1 anti-social behaviour (on or near Westgate), 1 burglary, 1 criminal damage, 1 violent/sexual offence (on or near Leonard Medler Way) and 1 violent/sexual offence (on or near Churchill Close).

There were 7 recorded crimes in September: 1 violent/sexual offence (on or near Churchill Close), 1 violent/sexual offence (on or near The Street), 1 drugs, 1 other crime, 1 possession of weapons, 1 violent/sexual offence (on or near Cromer Road) and 1 violent/sexual offence (on or near Open Space on Brick Kiln Road).

Further information can be accessed via [www.police.uk](http://www.police.uk).

#### **f. Reports**

##### **District and County Councillor Reports**

Nothing to report from the District.

(County Cllr D Roper sent his apologies later as he was tied up elsewhere).

#### **8. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING**

Next meeting is on the 8<sup>th</sup> January 2018 at 7:30pm in the Village Hall.

**The meeting closed at 21:25**