

HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen Medler
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Parish Council website: www.hevinghampc.wixsite.com/hevinghampc

NOTICE OF MEETING and SUMMONS TO ATTEND

The next meeting of the Parish Council will be held on Tuesday
3rd June 2025 at 7:30pm at Hevingham Village Hall

AGENDA

1. Open forum for Public Participation (to include Co-Option to casual vacancy)*
2. To approve apologies for absence (telephoned to the Clerk in advance)
3. To receive Declarations of Interest and consider any requests for Dispensation
4. To accept the minutes of the Council meeting held on 6th May 2025
5. To report on matters arising from the previous meeting not on the agenda – for report only
6. Election of Vice Chair
7. To agree appointment of Village Hall Representative
8. Matters for Discussion and Decision:
 - a) **Finance**
 - i) To agree accounts for payment
 - ii) To receive Internal Control Report and agree any action
 - b) **Allotments**
 - i) To receive any updates and agree the necessary action
 - ii) To consider any new 'issues' raised and agree the necessary action
 - c) **New goal posts at Village Hall** – to discuss and agree any action
 - d) **Seating on Village Hall playing field** – to discuss and agree any action
 - e) **Replace posts and raised bed on Village Green / Triangle** – to discuss and agree any action
 - f) **Planning**
 - i) To discuss any new applications: None at present
 - ii) To note outcomes of previous applications
 - g) **IT Policy** – to review model policy and agree (IT Officer also to be agreed)
 - h) **Highway Matters** - to note any new issues and agree the necessary action
 - i) **Broadland and South Norfolk Design Code consultation** – to discuss and agree any response
9. Matters to report:
 - a) **Correspondence**
 - b) **Clerks report**
 - c) **Village Hall Report**
 - d) **Police report**
 - e) **District and County Councillors reports**
10. Matters for future discussion and to note date of next meeting – 1st July 2025

* This time is limited to a maximum of 15 minutes unless directed by the Chair as per the Councils Standing Orders. Comments must be directed to the Chairman.