

HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen N Medler
Oak House, 8 The Turn, Hevingham
Telephone: 01603 754134 Email: hevinghampc@live.co.uk

NOTICE OF MEETING and SUMMONS TO ATTEND

The annual meeting of the Parish Council will be held on
Tuesday 2nd May 2017 in Hevingham Village Hall

AGENDA

1. To receive apologies for absence (telephoned to the Clerk in advance)
2. Appointments:
 - a) Election of Chairman and signing of Acceptance of Office
 - b) Election of Vice Chair
 - c) To agree appointment of Village Hall representative
 - d) To agree appointment of Allotment Committee
 - e) To agree appointment of Youth Advocate
3. To receive Declarations of Interest and consider any requests for Dispensation
4. To accept the minutes of the Council meeting held on 4th April 2017
5. To report on matters arising from the previous meeting not on the agenda
6. Matters for Discussion and Action:
 - a) **Saffron Housing** - to receive presentation and answers to any questions from Saffron Housing on their proposed plans for land owned on Westgate and to consider the Council's position
 - b) **Herbert Phillipo Fund** – to receive updates on agreed projects and agree any necessary action
 - c) **Planning**
 - i) 20170523 – Cobble Acre Park, Brick Kiln Road – Relocated, dedicated area for caravans
 - ii) Updates and to note BDC's current review of how plans are consulted on
 - d) **John Hall Charity** – to receive accounts for the year ending 31st March 2017
 - e) **Finance**
 - i) To agree accounts for payment including insurance for the year
 - ii) To agree accounts for year ending 31st March 2017
 - iii) To receive Internal Audit report and complete External Audit form
 - f) **Parish Partnership Bid** – to review situation from last meeting and agree way forward
7. Matters to report:
 - a) **Correspondence**
 - b) **Clerks report**
 - c) **Youth Advocate report**
 - d) **Village Hall report**
 - e) **Annual Police report and figures for February**
 - f) **District and County Councillors reports**
8. Public Participation
9. Matters for future discussion and to note date of next meeting – 6th June 2017