

HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen N Medler
Oak House, 8 The Turn, Hevingham
Telephone: 01603 754134 Email: hevinghampc@live.co.uk

NOTICE OF MEETING and SUMMONS TO ATTEND

A meeting of the Parish Council will be held on Tuesday
5th September 2017 at 7:30pm in Hevingham Village Hall

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest and consider any requests for Dispensation
3. To accept the minutes of the Council meeting held on 4th July 2017
4. To report on matters arising from the previous meeting not on the agenda
5. Matters for Discussion and Action:
 - a) **Planning**
 - i) 20171323 – BREAK, Norwich, Brambles, 6 Brick Kiln Road – Change of use to a children’s home
(This item to include information being provided by a representative from Break)
 - ii) 20171118 – Hevingham Dev Co Ltd, land behind The Marsham Arms PH, Holt Road – Retrospective application for change of use and erection of stables and storage sheds – to note response sent to BDC
 - iii) Updates on previous applications
 - b) **Herbert Phillip Fund** - To receive updates on ongoing projects and agree any further action
 - c) **Finance**
 - i) To agree accounts for payment
 - ii) To receive External Auditors Report
 - d) **Photocopier in Village Hall** – to discuss and agree way forward concerning maintenance and insurance
 - e) **Village magazine** – to discuss and agree Printers for the next 4 issues
 - f) **Allotment rent** – to review and agree rental charges on both the farmers and village allotments
 - g) **Risk Assessment Document** – to review and agree any alterations to current document
 - h) **Parish Partnership Scheme 2018/19** – to discuss and agree any bids for submission
 - i) **Street Nameplates** – to discuss and agree response concerning proposed revised signage
6. Matters to report:
 - a) **Correspondence**
 - b) **Clerks report**
 - c) **Youth Advocate report**
 - d) **Village Hall report**
 - e) **Report from Cllr A Coldham on the Police Priority Setting Meeting attended in July**
 - f) **Police report**
 - g) **District and County Councillors reports**
7. Public Participation
8. Matters for future discussion and to note date of next meeting – 3rd October 2017