

HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen N Medler
Oak House, 8 The Turn, Hevingham
Telephone: 01603 754134 Email: hevinghampc@live.co.uk

NOTICE OF MEETING and SUMMONS TO ATTEND

A meeting of the Parish Council will be held on Tuesday 3rd April 2018 immediately after the Annual Parish Meeting, in Hevingham Village Hall

AGENDA

1. To receive apologies for absence (telephoned to the Clerk in advance)
2. To receive Declarations of Interest and consider any requests for Dispensation (please report to the Clerk prior to the meeting)
3. To accept the minutes of the Council meeting held on 6th March 2018
4. To report on matters arising from the previous meeting not on the agenda – for report only
5. To adjourn for Public Participation
6. Matters for Discussion and Decision:
 - a) **Code of Conduct complaint** – to discuss and agree recommendations from BDC
 - b) **Finance**
 - i) To agree accounts for payment
 - ii) To note Hevingham's current 'fund' and agree position regarding the balance
 - c) **Herbert Phillip Fund** - To receive updates on ongoing projects and agree any further action
 - d) **Memorial Bench in Lay-by** – to consider request carried forward from March meeting
 - e) **Farmers Allotments** – to consider improvements to centre drive to prevent mud being carried onto the road
 - f) **Bus Shelter** – to consider installation of an 'open window' in the bus shelter
 - g) **Royal Wedding Competition** – to consider increase in agreed donation towards prize (AC)
 - h) **Planning ***
 - i) 201800369 – 35 Westgate Green - Erection of conservatory – to note response sent to BDC
 - ii) 20180441 – The Gables, Low Lane – Front and rear extensions and increase in roof height
 - iii) Updates on previous applications
 - i) **GDPR Compliance Plan** – to discuss and agree Clerks suggested timescales
 - j) **Hedge Cutting** – to discuss and agree contractor
7. Matters to report:
 - a) **Correspondence**
 - b) **Clerks report** (to include 6th set of results from SAM sign)
 - c) **Youth Advocate report**
 - d) **Village Hall report**
 - e) **Police report**
 - f) **District and County Councillors reports**
8. Matters for future discussion and to note date of next meeting – 1st May 2018 (APCM)

* any plans will be available for viewing 15 minutes prior to the meeting