

**Meeting of the allotment committee on 26<sup>th</sup> July 2016 at 7:00pm  
at the Village Hall, Hevingham**

Present: Cllrs G Crane (Chair), M Williamson, D Fox-Willis, S Medler & K Medler (Clerk)

**Apologies**

Apologies were received from Cllr A Bunn.

**Minutes**

Minutes of the meeting held on the 17<sup>th</sup> May 2016 were agreed by all and signed by the Chairman.

**Matters arising**

The Clerk confirmed she had spoken to the Primary School regarding parking and they were very helpful, agreeing to put a note to parents in their next newsletter.

The Chairman confirmed the gate will be installed when ground conditions permit. All necessary areas have been rotavated and weed killed. More manure has been provided free of charge by the Composting Plant in Marsham - thanks go to them for this kind donation.

There are still concerns that some tenanted plots are not being used. The Clerk will contact those concerned. When the rent requests are sent out in September, the Clerk will also ask if any tenants would like to take on another plot as there are still some vacant.

**Matters for discussion and action:**

Drainage

Rotavating has broken up some of the hard surface which will help with drainage and planting of an orchard with a grassed area should also help absorb any excess water. Saffron are looking at drainage on their land so it is worth waiting to see what they propose doing before considering anything more.

Plots 26-32

The Chairman circulated a proposed plot plan with plots 26-32 being turned into part orchard and possibly part grass which some benches could later be put on. Some allotments holders have also requested a gate be put in on the corner where the footpath turns down to Westgate for ease of access so this has been added in. Following discussions all agreed the Clerk will contact Felthorpe Nursery to get some detailed costs for fruit trees and the Chairman will look into the cost of grass seed and installation of a gate for consideration by the Parish Council at their September meeting

The meeting closed at 8:10pm