

**MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL
HELD ON 2nd MARCH 2021 ON SKYPE**

Present:

Cllr S Ward (Chairman)
Cllr S Benton (Vice Chair)
Cllr S Howes
Cllr D Holmes
Cllr I Nickalls
Cllr M Williamson
Cllr T Palmer
Cllr J Norton
Cllr A Long
Mrs K Medler (Clerk)

Parishioners: 4

In attendance: County Cllr D Roper, District Cllr J Neesam & Headteacher Lydia Board

These minutes do not detail when people joined and left as this was not easy to note.

1. APOLOGIES

Apologies were approved from Cllr A Bunn. No contact was received from Cllr A Ramsbottom.

2. TO CO-OPT NEW COUNCILOR

Two applications were received and circulated to Councillors ahead of the meeting. In a vote, the Council selected Alex Long to join them and the position was accepted.

3. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

There were no declarations of interest or dispensation requests.

4. MINUTES OF THE LAST MEETING

Minutes of the meeting held on the 12th January 2021 were agreed by all.

5. MATTERS ARISING

- Highways should be looking at the fence on the beck this week so we will await the outcome of that.
- A gift was delivered to Mr P Carrick and he sends his thanks to everyone.
- Cllr D Holmes hopes to organise the replacement notice boards this week.
- The Clerk wrote to Cadent as requested but they have declined to offer any compensation. Their full response was circulated to Councillors and put on social media for the village to read.

6. PUBLIC PARTICIPATION

Mrs A Coldham reported that both phases of winding up The Laurel Club have now been completed and the club will officially close before the end of this financial year. A special AGM will be held to finalise and minute this fact.

7. MATTERS FOR DISCUSSION AND DECISION

a. Finance

- i) The following accounts had already been paid and were approved:

F C Hambling (Bus shelter cleaning)	£40.00
Anglian Water (Water on allotments)	£10.10

The following accounts were presented for payment and were approved

Mrs K Medler (Expenses)	£48.60
Mr P Carrick (Hedging for the Trod Path)	£73.80
F Martinez (Handyman jobs)	£835.00
ICO (Data protection fee – to be taken by D/D)	£35.000

The Clerks standing order was paid on the 5th February and will be paid again on the 5th March 2021.

The following receipts were noted:

Magazine adverts	£67.50
Allotment rent	£20.00

Balance at the bank now stands at £40,241.65.

- ii) The Clerk gave details of 3 quotes she has obtained to carry out the internal audit this year. All agreed to appoint S Blyth in Taverham.

b. Herbert Phillip Fund

Under 5's

The Headteacher advised the Under 5's had opened in September 2020 and will be fully open from Monday 8th March 2021. Things are going really well with several new local families joining and numbers growing weekly. They are really pleased with the work completed to the roof, fascia's and guttering and the Chairman has seen this work. The coating on the walls is still to be done but they do not have sufficient funding for this due to costs increasing for various reasons – for

now the coating is watertight. The Clerk is in receipt of a copy of the invoice for the completed work so it was agreed a cheque for 50% of those costs could be released (£5476.67).

c. Village Hall sign

The Chair of the Village Hall committee explained that several people drive past the Hall as there is no sign to highlight it so they would like to install a sign. All agreed a sign could be installed in place of the notice board which is due to be removed. Cllr D Holmes will put together some designs and prices for the committee to consider.

The Chair also wanted to notify the Council that the office roof is currently covered by a tarpaulin due to a huge leak which has resulted in internal damage. The whole roof needs to be replaced but they are having trouble getting quotes to replace it as it is. A suggestion has been made to raise and reshape the roof with costs in the region of £4000.00. and all agreed they would have no objections to that being done but planning permission should be checked. The Chair asked if the Council would be able to make a donation to the costs and was advised to seek other grant funding in the first instance. District Cllr J Neesam suggested the BDC Communities Team may be able to help with that.

d. Village Hall Playing Field Community Project

The project team had a successful meeting with the Village Hall committee who agree with the principal of the project but wanted clarification as to who would be responsible for the maintenance and insurance of the items.

The garden is the priority to begin with and there are three streams of funding available to help with this. Ongoing costs for this will be minimal.

The gym equipment will have some alterations made to it and its location will be changed so it sits between the play area and hedge whilst still maintaining access for emergency vehicles.

All agreed any maintenance and insurance costs for the garden area will be covered by the Parish Council with the others to be reviewed when more information is available.

The Chairman advised the Hevingivers are happy to collaborate with any fundraising.

e. Farmers allotments

The Clerk had previously circulated a draft letter to go to the deceased tenants known next of kin and this was agreed. It was agreed re-letting of the plots will be considered at a later meeting.

f. Flooding in the village

The Chairman advised the flooding within the village has been the 'icing on the cake' with all the closures, diversions and potholes in the village. Once the gas works are completed, things will be better but he believes there is enough of an issue to pursue these.

County Cllr D Roper suggested Councillors do a walk of the entire village to note all the potholes and report to Highways - this will be organised outside of this meeting and Cllr D Holmes will buy some temporary paint to mark which potholes have been reported. The flooding on The Heath is being looked at this week. The regular ditch clearing is currently behind schedule but they should be done in April – this will deal with Brick Kiln Road. Highways should be chased again about the flooding on New Road near the School.

The sewerage flooding the A140 Cromer Road was noted and it is understood the leak has now been stopped just leaving the 'clear up' operation.

g. Allotments

i) Updates

- R Rolf advised Mr Oliver kindly donated some brick rubble and a gentleman in the village has put a lot of this down but the pieces are quite big so not really suitable for walking on. A bag of smaller material is available for £48.00 which may be better for making a walk way. Cllr S Howes proposed the Council purchase three ton of 'type 1', which he would be happy to help put down and compact, which would come in around £130.00. All agreed Cllr S Howes should arrange and Cllr D Holmes also offered to help.

- R Rolf advised she has looked into costs for some benches and they range from £300.00 to £500.00. A grant was given by BDC for a polytunnel so she cannot go to them for the benches too. It was agreed the Council will cover the cost of the benches from the Herbert Phillipo Fund. The Clerk will forward details of the Company the Council bought the picnic benches from to check their pricing.

- The posts from the old notice board can be re-used so R Rolf will just replace the top part with a suitable black board.

ii) New issues

Nothing was raised for action.

h. Planning

i) All of the following planning applications were considered in-between meetings:

20210077 - 41 Cromer Road - Dropped kerb - No objections.

20210096 - 27 Morgans Way - Amateur radio antenna and support - Object.

20210197 - Five Berries Farmhouse, Brick Kiln Road - Pitched roof extension to part of rear - Majority no objections.

20210198 - August Farm, 55 Brick Kiln Road - Two storey extension to part of rear - Majority no objections.

20210241 - The Piggeries, The Turn - Agricultural storage building and boundary screen - No objections.

ii) Outcomes of previous applications:

20201653 – Pound Farm, 66 The Street – Approved.

20202110 – Chapel Corner Cottage, 47 The Street – Approved with condition on use.

20202215 – Slate House Farm, 27 Halls Corner Lane – Withdrawn

20202245 – 47 Westgate Street – Withdrawn.

20202288 – Kempton Park Farm, Church Lane – Full approval.

20202303 – 41 Brick Kiln Road – Full approval.

i. The Armed Forces Covenant Pledge

All agreed to leave this at the present time.

j. The Greater Norwich Local Plan

All agreed whilst there is nothing that effects Hevingham specifically, comments should be submitted regarding the two large sites in Aylsham, requesting that if granted, they should be staggered so traffic growth can be monitored along with the impact on services, as this could have a knock-on effect on Hevingham.

8. MATTERS TO REPORT

a. Correspondence

- Norfolk Citizens Advice are looking for donations. All agreed to send £35.00 as before.
- BDC & SNDC on holding some Planning Enforcement training online on the 17th March at 5pm. No-one wished to attend.

b. Report from Cllrs S Ward and D Holmes on planning training attended

The Chairman stated this course included a nod to enforcement and was a good course they would recommend to others in the future.

c. Clerks Report

Nothing to report.

d. Village Hall Report

The Chair of the committee advised they have upgraded the CCTV and completed some internal decorating. They have lots of plans for the future but won't be able to do much until June with the restrictions still in place. They are still getting enquiries but no bookings.

e. Police Report

The Clerk advised:

There were 3 crimes in the village during December: 1 Violent or sexual offence (on or near Westgate) and 2 Antisocial behaviour (1 on or near Westgate and 1 on or near The Street).

In January there were 5 crimes: 4 Violent or sexual offence (1 on or near Bentons Way, 1 on or near Leonard Medler Way, 1 on or near Churchill Close and 1 on or near Morgans Way) and 1 Other (on or near Pound Road).

Further information can be accessed via www.police.uk.

f. District and County Reports

District

- Council tax will be increased by 3.5% (despite BDC holding eight times the legally required reserves).
- Cllr Neesam's members grant was given to the allotment project.

County

- Council tax will be increased by 3.99%.
- The Norwich Western Link report has been delayed for around six months.
- The new recycling centre is on course to open in September 2021.
- The current date for the end of the gas works is the end of March. It should be noted that Cadent have been more instrumental in re-opening The Street than Highways.
- The Halls Corner Lane closure has been postponed for now until April or May.
- Cllr Roper's members grant was donated for local signage on both ends of Shortthorn Road.
- Elections are due to take place this year and Cllr D Roper would recommend postal voting.

9. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING

Next meeting is on the 6th April 2021 at 7:30pm and is likely to be online again. It was agreed the APM should be postponed until May, subject to the restrictions in place at the time.

The meeting ended at 21:10