

**MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL  
HELD ON 1<sup>st</sup> SEPTEMBER 2020 AT THE VILLAGE HALL**

**Present:**

Cllr P Carrick (Chairman)  
Cllr A Bunn  
Cllr I Nickalls  
Cllr A Ramsbottom  
Cllr S Ward  
Cllr D Holmes  
Cllr M Williamson  
Cllr S Benton  
Cllr S Howes  
Cllr T Palmer

**Parishioners: 5**

**In attendance:** County Cllr D Roper  
Rev M McPhee

**1. APOLOGIES**

Apologies were received from Councillor J Norton, the Clerk and District Councillor J Neesam.

**2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

There were no declarations of interest or dispensation requests.

**3. MINUTES OF THE LAST MEETING**

Minutes of the meeting held on the 7<sup>th</sup> July 2020 were agreed by all and signed by the Chairman.

**4. MATTERS ARISING**

There were no matters arising to report on.

**5. PUBLIC PARTICIPATION**

- Concerns were raised regarding the fence which has been erected on the bridge at 'the beck'. The Chairman explained that the matter had already been reported to NCC Highways. The height of the newly erected fencing on the adjoining property was also questioned and the Chairman agreed to contact BDC Planning regarding that.
- It was suggested that there should be more activity-based equipment on the Village Hall field for older children and adults. It was agreed that Cllrs S Benton and D Holmes would look into this along with two parishioners.
- It was suggested that there could be a not-for-profit company set up for the village to sell vegetables etc in the Village Hall grounds.

**6. MATTERS FOR DISCUSSION AND DECISION**

**a. Grass cutting at the Church**

The Vicar asked if the Parish Council would pay for another months cutting which was agreed at £225.00 if needed.

**b. Herbert Phillip Fund**

*i) Under 5's*

No further contact has been made by the School but it was understood the Under 5's would be starting next week.

*ii) Trod Path Trees*

The trees adjacent to the trod path may need replacing at the appropriate time.

**c. Finance**

The following accounts had already been paid and were approved:

Anglian Water Business (National) Ltd (Allotment water bill)	£47.78
Playsafety Ltd (Play area inspection fee)	£115.80
Red Dragon Media Ltd (Signs for play area)	£252.00
P H Collins (Grass cutting July as per contract)	£387.50
M W Williamson (Weed killing and rubbish clearance on allotments)	£100.00

The following accounts were presented for payment and were approved:

Mrs K Medler (Expenses)	£28.77
David Seppings (Works at Village Hall)	£43.00
The C.H.T. (Solutions) Ltd (Annual support for 2 defibs)	£302.40
Cllr A Ramsbottom (baskets for telephone box)	£35.75
Hevingham PCC (grass cutting at the Church as agreed)	£450.00

The Clerks standing order was paid on the 5<sup>th</sup> August and would be paid again on the 5<sup>th</sup> September 2020.

Balance at the bank now stands at £39,962.49.

#### **d. Allotments**

##### *i) Updates*

Plot 14 has now been cleared and the second tap is nearly there.

##### *ii) Health & Risk Assessment Document*

The document was reviewed and no changes proposed.

##### *iii) Rules & Regulations*

The document was reviewed and amendments agreed.

##### *iv) Tenants*

Take up for the allotments has been good during lockdown especially from surrounding villages but there are now Hevingham people waiting. It was agreed that any that become vacant should be protected for Hevingham residents. It was also agreed that unless plots 15 and 16 are utilised, they should be reallocated.

##### *v) Sheds*

All tenants' sheds should be similar to prevent spoiling the landscape.

##### *vi) Open Day*

There will be another Open Day in September if conditions allow.

#### **e. Village Hall Play Area**

##### *i) Rospa inspection report*

It was agreed that all equipment needing attention should be dealt with.

##### *ii) Bins in play area*

It was agreed a second bin will be installed.

##### *iii) Vehicles on the playing field*

It was agreed the sign stating 'no golfers etc' should be replaced with a new sign.

#### **f. Planning**

Application considered in between meetings:

20201297 – 34 The Street – Two storey & single storey rear extension - No objections. Now approved.

Outcome of previous applications

20201053 – Corbiere, 15 The Turn – Approved.

#### **g. Hevingham Laurel Club**

The next edition of the magazine will have the last request for new committee members. If this fails to attract new members the Parish Council will have to consider what action is necessary.

#### **h) BDC's Licensing Policy Review**

No-one had any comments they wished to make.

#### **i) Norwich Western Link Local Access Consultation**

No comments to be submitted.

### **7. MATTERS TO REPORT**

#### **a. Correspondence**

Nothing to consider.

#### **b. Clerks Report**

The SAM results were reported in the Clerks absence.

#### **c. Village Hall Report**

It may be necessary to replace the CCTV at the hall.

The trees surrounding the playing field need some attention to enable the grass to be cut right up to the perimeter.

The Hall has received the £300.00 from BDC towards the replacement cooker and also £10,000.00 from Government (via BDC) to help support them following lockdown.

#### **d. Police Report**

No information available.

#### **e. District and County Reports**

##### *District*

Cllr D Roper reported on Cllr J Neesam's behalf on the following:

- The Covid recovery plan and the need to restore face to face services at Broadland.
- The plan for BDC and SNDC to run a joint waste service has been put on hold and will be put out to tender.
- Government Planning proposals will not have much effect on Hevingham but would mean the threshold for developments requiring affordable housing being increased from 10 to 40.
- There is the possibility of local councils being reorganised with districts and county councils being merged into unitary councils. However, we have been here before and it hasn't moved forwards.

*County*

Cllr D Roper reported on:

- The impact of the Banham poultry outbreak and the limitations of test and trace. It is likely NCC will buy in its own back up service.
- There have been school transport issues as spare places are no longer for sale on school buses.
- Council finances.
- Hazardous waste days in September.
- Cllr Roper advised he had refused to take the latest allowance increase for Cllrs.

**8. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING**

Next meeting is on the 6<sup>th</sup> October 2020 at 7:30pm in the village hall.