

**MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL  
HELD ON 3<sup>rd</sup> JULY 2018 AT THE VILLAGE HALL**

**Present:**

Cllr D Bunn (Chairman)  
Cllr D Fox-Willis  
Cllr A Coldham  
Cllr A Bunn  
Cllr S Medler  
Cllr M Williamson  
Cllr A Ramsbottom  
Cllr T Palmer  
Cllr G Crane  
Cllr J Norton  
K Medler (Clerk)

**Parishioners: 6**

**1. APOLOGIES**

Apologies were received from District Councillor P Carrick and County Councillor D Roper.

**2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

There were no declarations of interest or dispensation requests.

**3. MINUTES OF THE LAST MEETING**

Minutes of the meeting held on the 5<sup>th</sup> June 2018 were agreed by all and signed by the Chairman.

**4. MATTERS ARISING**

The Clerk advised the verge cutting was referred to County Councillor D Roper who has confirmed that all junctions in the village have now been cut (he has checked these personally) and he will advise on any outstanding verges on pathways etc as soon as possible.

Highways are aware of the drainage issues on Westgate Green and these are scheduled for works.

**5. PUBLIC PARTICIPATION**

It was reported that there is a lot of litter on the footpath which runs along the A140 Cromer Road from The Fox to the Caravan Sales site. The Clerk will report to BDC.

**6. MATTERS FOR DISCUSSION AND DECISION**

**a. Finance**

*i) Accounts for payment*

The following accounts were presented for payment and were approved:

Norse (Summer magazine printing)	£221.00
P H Collins (4 <sup>th</sup> instalment for grass cutting)	£380.00
F C Hambling (Cleaning of bus shelter Jan to June 18)	£40.00
T T Jones Electrical Ltd (Street lighting maintenance)	£41.41
Mrs K Medler (Expenses)	£28.18
HMR&C (PAYE)	£136.80
Hevingham PCC (Grass cutting June)	£225.00

The Clerks standing order will be paid on the 5<sup>th</sup> July.

Balance at the bank now stands at £49,078.29.

**b. Herbert Phillip Fund**

Nothing further to report.

**c. Policies**

The Clerk had previously circulated proposals for new Standing Orders, a Records Management Policy, an Equality Policy and alterations to the current Publication Scheme. All were agreed and will be put on the new website. A laminated copy of the new Standing Orders will be available at meetings for referral. The Clerk will also leave a copy of section 3 items e to k on tables for easy referral by members of the public.

**d. Planning**

*i) The following plans were considered:*

- 20180942 – Southview, 29 Westgate Green – No objections to house extensions but concerns regarding positioning of new cart shed affecting neighbour's amenity.
- 20181050 – 34 Brick Kin Road – No objections.
- ii) The Clerk advised there were no updates to provide.*

**e. Hornsea Project Three Consultation**

This had been previously circulated and no-one wished to put forward any comments.

**f. Forestry Commission Consultation**

This had been previously circulated and no-one wished to put forward any comments

**7. MATTERS TO REPORT****a. Correspondence**

Councillors are invited to Community Action Norfolk's Annual General Meeting on 11<sup>th</sup> July 2018. No-one was able to attend. 'CAN' are also currently recruiting Trustees but no-one wished to apply.

**b. Clerks Report**

The Clerk provided details of the latest set of results from the SAM sign which will be printed in the next magazine. A local resident has offered to have the SAM sign on their land along Westgate however it was felt the positioning would not be of benefit. The Clerk will however contact NCC regarding an alternative position on Westgate.

The new website is now fully live and will be used going forward. The Clerk would welcome any landscape photographs taken of the village for the Homepage.

Drayton Medical Practice have asked if they can place a notice in the magazine concerning their flu clinics and the editor is seeking clarification regarding this and whether any charge should be made. All agreed it would be better placed on the notice boards.

**c. Youth Advocate Report**

All is still going well and the group are now part of the Tesco blue coin scheme so please support them next time you go to Tesco in Aylsham.

**d. Village Hall Report**

Nothing to report. Next meeting 20<sup>th</sup> July 2018.

**e. Police Report**

The Clerk advised there is currently no information available for May or June.

**f. County Councillor Report**

The Clerk read a report from Cllr D Roper in his absence:

*Since I last reported to you there has been a change of leadership at County Hall in the saddest possible circumstances. We wait to see if the new leadership of Andrew Proctor & Graham Plant signal any changes in policy. One area they are clear on is that they will not be looking to re-organise the structure of local government. I think this is good news.*

*You may have heard Radio Norfolk this morning reporting on the NDR and the fact that there have been at least 30 accidents since the road opened and at present over 20 signs are damaged. I have been pressing for further monitoring of the roundabouts and traffic on approach roads. Also, I want to make sure that when damage does happen that it gets repaired or replaced in good time.*

*The other big issue for me continues to be recycling charges and possible increases in fly tipping. It is recorded that trips to recycling centres have dropped considerably since charges for DIY waste were introduced. I have visited Mayton Wood recently to ask staff about their experience of charges and it looks to me that there is confusion about what is free and what is not. I personally fear that if fly tipping increases the public will have a lose/lose situation in that there will be no overall savings but they will have to pay to dump DIY waste.*

**8. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING**

Next meeting is on the 4<sup>th</sup> September 2018 at 7:30pm in the Village Hall.

**The meeting closed at 20:20**