

## HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen Medler  
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### NOTICE OF MEETING and SUMMONS TO ATTEND

The next meeting of the Parish Council will be held on  
Tuesday 6<sup>th</sup> June 2023 at Hevingham Village Hall at 7:30 pm

### AGENDA

1. To approve apologies for absence (telephoned to the Clerk in advance)
2. To confirm receipt of outstanding Declaration of Acceptance of Office
3. To receive Declarations of Interest and consider any requests for Dispensation
4. To accept the minutes of the Council meeting held on 9<sup>th</sup> May 2023
5. To report on matters arising from the previous meeting not on the agenda – for report only
6. Open forum for Public Participation
7. Matters for Discussion and Decision:
  - a) **Finance**
    - i) To agree accounts for payment
    - ii) To complete the appropriate AGAR forms and agree dates for Elector's rights
  - b) **Allotments**
    - i) To receive any updates
    - ii) To consider any new 'issues' raised and agree the necessary action
  - c) **Planning**
    - i) To discuss any new applications: None at present
    - ii) To note outcomes of previous applications
  - d) **Village Sign** - to consider and agree potential refurbishment (SW)
  - e) **Flooding on Westgate** – to note present position and agree any action (SW)
  - f) **Internal Controls** – to appoint an Internal Control Officer and agree new Policy and form
  - g) **Sam sign** – to discuss and agree who will put this up from August 2023
  - h) **Mayton Wood Consultation** – to discuss and agree any response (SW)
  - i) **Buxton with Lamas Neighbourhood Plan Consultation** – to discuss and agree any comments
8. Matters to report:
  - a) **Correspondence**
  - b) **Clerks report**
  - c) **Village Hall Report**
  - d) **Police report**
  - e) **District and County Councillors reports**
9. Matters for future discussion and to note date of next meeting – 4<sup>th</sup> July 2023