

# HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen Medler  
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New Parish Council website: [www.hevinghampc.wixsite.com/hevinghampc](http://www.hevinghampc.wixsite.com/hevinghampc)

## NOTICE OF MEETING and SUMMONS TO ATTEND

The annual meeting of the Parish Council will be held on Tuesday  
3<sup>rd</sup> May 2022 at 7:30pm ay Hevingham Village Hall

## AGENDA

1. To approve apologies for absence (telephoned to the Clerk in advance)
2. Appointments:
  - a) Election of Chairman
  - b) Election of Vice Chair
  - c) To agree appointment of Village Hall representative
  - d) To agree appointment of Allotment Committee
3. To receive Declarations of Interest and consider any requests for Dispensation (please report to the Clerk prior to the meeting)
4. To accept the minutes of the Council meeting held on 5<sup>th</sup> April 2022 (draft attached)
5. To report on matters arising from the previous meeting not on the agenda – for report only
6. To adjourn for Public Participation
7. Matters for Discussion and Decision:
  - a) **Finance**
    - i) To agree accounts for payment
    - ii) To agree accounts for year ending 31<sup>st</sup> March 2022
  - b) **Allotments**
    - i) To note updates from the last meeting and agree any further action
    - ii) To consider any new 'issues' raised and agree the necessary action
  - c) **Planning**
    - i) To discuss any new applications:  
20220550 – Land between 41 and 43 The Street – Erection of new two-storey dwelling (outline)
    - ii) To note outcomes of previous applications
  - d) **Complaint and Freedom of Information Request** - to note receipt, action taken and agree procedure for the future
8. Matters to report:
  - a) **Correspondence**
  - b) **Clerks report**
  - c) **Village Hall report**
  - d) **Police report**
  - e) **District and County Councillors reports**
  - f) **John Hall Charity report**
9. Matters for future discussion and to note date of next meeting – 7<sup>th</sup> June 2022