

# HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen Medler  
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New Parish Council website: [www.hevinghampc.wixsite.com/hevinghampc](http://www.hevinghampc.wixsite.com/hevinghampc)

## NOTICE OF MEETING and SUMMONS TO ATTEND

The next meeting of the Parish Council will be held on Tuesday  
3<sup>rd</sup> December 2019 at 7:30pm in the Village Hall

## AGENDA

1. To receive apologies for absence (telephoned to the Clerk in advance)
2. To receive Declarations of Interest and consider any requests for Dispensation  
(please report to the Clerk prior to the meeting)
3. To accept the minutes of the Council meeting held on 1<sup>st</sup> October 2019
4. To report on matters arising from the previous meeting not on the agenda – for report only
5. To adjourn for Public Participation
6. Matters for Discussion and Decision:
  - a) **Hevingham Under 5's** – to note any update and agree any further action
  - b) **Handyman** – to consider applications received and agree way forward
  - c) **Wellbeing Initiative** – to discuss and agree any action
  - d) **Grass Cutting Contract for 2020** – to discuss and agree contractor
  - e) **Finance**
    - i) To agree accounts for payment
    - ii) To note Income and Expenditure for the 6 months to 30 September 2019
    - iii) To discuss and agree Budget / Precept for 2020/2021
  - f) **Allotments**
    - i) To note any updates from last meeting
    - ii) To note success of Open Day and discuss / agree a 'shared community plot'
  - g) **Wild Flower Meadows** – to note responses and agree any action
  - h) **Planning**
    - i) New applications – none at present
  - i) **Housing Needs Survey** – to note results and agree any further action
  - j) **Meeting dates 2020** – to note and agree
  - k) **Norfolk Fire & Rescue Service IRMP consultation** – to discuss and agree any response
  - l) **VE Day Celebrations** – parishioner request
7. Matters to report:
  - a) **Correspondence**
  - b) **Clerks report**
  - c) **New Councillor training** – to receive feedback from Cllr S Ward
  - d) **Village Hall report**
  - e) **Police report**
  - f) **District and County Councillors reports**
8. Matters for future discussion and to note date of next meeting – to be agreed!