

HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen Medler
Oak House, 8 The Turn, Hevingham
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Parish Council website: www.hevinghamparishcouncil.gov.uk

NOTICE OF MEETING and SUMMONS TO ATTEND

The next meeting of the Parish Council will be held on Tuesday
1st September 2026 at 7:30pm at Hevingham Village Hall

AGENDA

1. Open forum for Public Participation*
2. Co-Option of Councillor to replace C Alpe
3. To approve apologies for absence (telephoned to the Clerk in advance)
4. To receive Declarations of Interest and consider any requests for Dispensation
5. To accept the minutes of the Parish Council meeting held on 7th July 2026
6. To report on matters arising from the previous meetings not on the agenda – for report only
7. To appoint Village Hall representative
8. Matters for Discussion and Decision:
 - a) **Finance**
 - i) To agree accounts for payment
 - ii) To discuss and agree future of SAM sign due to repair costs
 - iii) To review village allotment rents
 - iv) To discuss and agree installation of advertising boards in new barriers at the village hall
 - v) To receive External Auditors Report and agree any action
 - b) **Allotments**
 - i) To receive inspection report for August (IN), any updates and agree any further action
 - ii) To consider any new 'issues' raised and agree the necessary action
 - c) **Review of Policies:**

Records Management Policy – to agree minor updates following a review by the Clerk
Internal Control Policy – to note review by the Clerk with no changes required
Allotment Health and Risk Assessment – to note review by the Clerk with no changes required
Allotment Rules and Regulations - to note review by the Clerk with no changes required
Allotment Policy – to note review by the Clerk with no changes required
Equality and Diversity Policy – to note review by the Clerk with no changes required
Grant Policy – to note review by the Clerk with no changes required
 - d) **Planning**
 - i) To discuss any new applications:
2026/2243 – Land adj 55 The Street – New dwelling, garage and access
 - ii) To note outcomes of previous applications
 - e) **Highway Matters**
 - i) To discuss granting permission for the gritter lorry to turn around in the Herbert Phillipo car park
 - ii) To record any new issues and agree the necessary action
9. Matters to report:
 - a) **Correspondence**
 - b) **Clerks report**
 - c) **Village Hall Report**
 - d) **Police report**
 - e) **District and County Councillors reports**
10. Matters for future discussion and to note date of next meeting – 6th October 2026

* This time is limited to a maximum of 15 minutes unless directed by the Chair as per the Councils Standing Orders. Comments must be directed to the Chairman.