

**MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL  
HELD ON 6<sup>th</sup> April 2021 ON SKYPE**

**Present:**

Cllr S Ward (Chairman)  
Cllr S Benton (Vice Chair)  
Cllr S Howes  
Cllr D Holmes  
Cllr T Palmer  
Cllr J Norton  
Cllr A Long  
Mrs K Medler (Clerk)

**Parishioners:** 4 (Best guess as not all made themselves visible)

**In attendance:** County Cllr D Roper and District Cllr J Neesam

**1. APOLOGIES**

Apologies were approved from Cllrs A Bunn and I Nickalls. No contact was received from Cllrs A Ramsbottom and M Williamson.

**2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

There were no declarations of interest or dispensation requests.

**3. MINUTES OF THE LAST MEETING**

Minutes of the meeting held on the 2<sup>nd</sup> March 2021 were agreed by all.

**4. MATTERS ARISING**

- Several potholes have now been reported and some have already been fixed. The paint being used to mark them does wear off so should not cause any issues. The Chairman will ask residents to highlight any further potholes they are aware of to ensure all are covered.
- Flooding is still an issue on The Turn. Anglia Water have fixed one leak, but the remaining water is coming from a blocked land drain. The Clerk believes the ditches have been filled in on one of the properties which is the issue. Cty Cllr D Roper will see if Highways can get involved as this is now affecting the road surface quite badly.
- Cllr T Palmer reported that the drain on Westgate was looked at last week.
- Cty Cllr D Roper confirmed traffic lights are still in place on the A140 Cromer Road and he is hoping to get these cleared before the scheduled closure of Brick Kiln Road. The Halls Corner closure was postponed to help traffic movement in the village.
- Cty Cllr D Roper is still waiting to hear from Highways regarding the fence on the beck and the flooding on New Road.
- Cllr D Holmes confirmed the replacement notice boards are on order and he is liaising with the Village Hall regarding their board, which they will be paying for themselves.
- The Clerk advised the Village Hall will not be looking for any funding now from the Parish Council for the roof as they have some funds from Government, following the lockdown, which they will use.

**5. PUBLIC PARTICIPATION**

Nothing.

The next item was moved up the agenda with the Chairman's permission.

**7. MATTERS TO REPORT**

**e. District and County Reports**

*District*

- Little has happened in the last month with no full meeting taking place.
- Housing applications are becoming 'choice' based instead of 'nomination' based.

*County*

- Nothing to report as now in Purdah although it has been leaked that another £5million+ will be required on top of the building renovation costs for the works to County Hall.
- Local elections will be going ahead in May.
- The budget for local highway schemes will be £10,000 going forward.

District Cllr J Neesam and Cty Cllr D Roper left the meeting at 19:50

**6. MATTERS FOR DISCUSSION AND DECISION**

**a. Finance**

The following accounts were presented for payment and were approved

Mrs K Medler (Expenses)	£22.92
P H Collins (Grass cutting as agreed)	£410.00
Cllr S Howes (Type 1 for allotment road)	£136.80
NPT&S (Annual subscription)	£133.32
NPT&S (Planning training for Cllr S Benton)	£44.00
HMR&C (PAYE x3)	£124.80

The Clerks standing order was paid on the 5<sup>th</sup> April 2021.

The following receipts were noted:

Magazine adverts	£85.00
Barclays Bank interest	£0.22

Balance at the bank now stands at £33,553.36.

### **b. Training and Grant Policies**

#### *Training Policy*

No changes were recommended by the Clerk and this was accepted.

#### *Grant Policy*

The Clerk recommended adopting the new model document from NPT&S and this was agreed.

### **c. Village Hall Playing Field Community Project**

Nothing to really report at this stage although much is being done in the background. Cllr D Holmes will circulate some proposed fencing for the garden area to Councillors for discussion at the next meeting.

### **d. Farmer's allotments**

It was confirmed by the Clerk that plots 1 and 2 are now un-tenanted but will need to be cleared before they can be re-let. These plots can only be used for agricultural purposes and therefore cannot be let for horses or any other livestock. Cllr S Howes recommended that all Councillors go and look at plots 1 and 2 to see the extent of the clearance required as he believes it will require professional intervention.

There is still one tenant who does not hold the newer tenancy agreement and the Chairman will be contacting them to discuss this.

It was agreed any decisions on these allotments should be rolled over to the next meeting.

### **e. Allotments**

#### *i) Updates*

- Thanks were noted to Cllr S Howes and R Rolf and her mum for organising the type 1 on the central roadway.
- Following discussions, it was agreed the Clerk will organise the bench and blackboard for the allotments.
- R Rolf advised some fencing is going up on the community plots with the polytunnel and raised beds also in progress and asked if the Council would be happy for her to offer smaller plots within the community plots to residents who may just want to try having an allotment without a big commitment. This was agreed.

#### *ii) New issues*

- It was agreed the remaining key lock on one of the water taps should be changed to a combination lock when suitable as keys can no longer be obtained.
- It was agreed, for the purposes of the waiting list, that only residents of villages that border Hevingham should be added to the list.

### **f. Planning**

#### i) The following planning applications were considered in-between meetings:

20210174 – Heathfield, 32 The Heath – Single storey side/rear extension – Majority no objections.

20210347 – Green Gables, 6 Cromer Road – Removal of carport and erection of cart lodge – No objections.

#### ii) Outcomes of previous applications:

20210096 – 27 Morgans Way – Approved.

20210197 – Five Berries Farmhouse, Brick Kiln Road – Approved.

## **7. MATTERS TO REPORT**

### **a. Correspondence**

- Norfolk Accident Rescue Service are looking for donations. Cllr J Norton proposed £30.00, this was seconded by Cllr T Palmer and agreed by all. Payment will be covered under Section 137.

### **b. Clerks Report**

Nothing to report.

### **c. Village Hall Report**

Cllr M Williamson was absent.

### **d. Police Report**

The Clerk advised:

There were 8 crimes in the village during February: 2 Violent or sexual offence (on or near The Turn), 1 Violent or sexual offence (on or near Park / Open space), 2 Criminal damage and arson (on or near Morgans Way), 1 Theft from person (on or near Morgans Way), 1 Violent or sexual offence (on or near Morgans Way) and 1 Other (on or near Morgans Way). Further information can be accessed via [www.police.uk](http://www.police.uk).

## **8. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING**

The next agenda should include a follow up on the roads.

Next meeting is on the 4<sup>th</sup> May 2021 at 7:30pm which is the Annual Parish Council Meeting, and this will again be held online. It was agreed the APM should be postponed again until June, subject to the restrictions in place at the time.