

**MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL
HELD ON 5th MARCH 2019 AT THE VILLAGE HALL**

Present:

Cllr D Bunn (Chairman)
Cllr A Coldham
Cllr A Bunn
Cllr S Medler
Cllr M Williamson
Cllr A Ramsbottom
Cllr T Palmer
Cllr J Norton
Cllr D Fox-Willis
Cllr P Carrick (District & Parish Cllr)
K Medler (Clerk)

Parishioners: 14

In attendance: County Cllr D Roper

1. APOLOGIES

Apologies were received from Councillor G Crane.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

There were no declarations of interest or dispensation requests.

3. MINUTES OF THE LAST MEETING

Minutes of the meeting held on the 8th January 2019 were agreed by all and signed by the Chairman.

4. MATTERS ARISING

The Clerk advised:

- She is still waiting on a proper response from Highways concerning the mud on the roads as their first reply was that they felt no action was needed and the sign installed was temporary.
- The sign on Brick Kiln Road had already been reported and has now been replaced.
- The footpath on the A140 has been cleared and residents commented that a good job had been done of it.
- The pumping station entrance has been cleared.
- Highways have said 'no' to reducing the speed limit on The Heath as they do not have the funding available.
- No reply has been received as yet concerning the bus stop but the Clerk will pursue as residents felt that the new reduced speed limit has changed the dynamic of the traffic and a stop would not cause a danger.
- Highways have checked the passing places along The Heath / Church Lane and resolved what they feel is required.

5. PUBLIC PARTICIPATION

- A resident reported tyres and rubbish in Buxton Heath car park. *Cllr M Williamson will speak to Mrs Jarvis as he is on the Hevingham Relief In need Charity who look after this.*
- Tyres were reported on Low Lane. *The Clerk will refer to BDC.*
- Tyres were reported on one of the farmers allotments. *The Clerk will ask the tenant to clear.*
- Cllr A Coldham asked if the Parish Council would have any objections to a village picnic on Village Green on the 2nd June. *All agreed they would not.*
- Cllr A Coldham advised the village still have a defibrillator training course available to them and it will cost £22.00 to hire the village hall for this. Will the Parish Council cover this cost? *Agreed.*
- Cllr J Norton advised there are no '40' signs on Town Corner as you exit onto the A140. *The Clerk will refer to Highways.*
- Cllr A Coldham asked if the Parish Council would like her to refresh the baskets on the Green and triangle before she finishes as a Councillor. *Agreed.*

6. MATTERS FOR DISCUSSION AND DECISION

a. Planning

There were no plans to consider and no updates to report.

County Councillor D Roper joined the meeting at 19:50

b. Finance

Accounts for payment

The following accounts were presented for payment and were approved:

Mrs K Medler (Expenses)	£55.67
Anglian Water Business Ltd (National) (Water on village allotments)	£9.39
Miss E Medler (Spring magazine)	£50.00
NPT&S (Annual subscription)	£101.00

This was agreed above NALC on the Clerks recommendation.

Information Commissioner (Annual DP fee) £35.00

It was agreed this should be paid by Direct Debit to ensure continued compliance and gain a small saving.

Cllr T Palmer proposed a donation of £30.00 to NARS, following receipt of correspondence from them which was seconded by Cllr J Norton and agreed by all.

All agreed not to continue with membership of the NPFA.

The Clerks standing order was paid on the 5th February and also today.

It was noted that the Clerks salary will increase on the 1st April in line with NJC scales.

The following receipts were noted:

Allotment rent	£25.00
Magazine advert	£5.00

Balance at the bank now stands at £49,041.09.

The Hevingivers have reported they still have £66.00 left from the grant of £1100.00 given to them in 2014. During the year they have held a coffee morning and garage sale and were able to give £4000.00 towards the church roof (£2500.00 of which was from the Parish Council). The intention is to use the remaining £66.00 towards a barn dance on the 10th April although this will not cover the hire completely. The group have asked if the Parish Council are able to give any funding for this year. All agreed the £66.00 should be used towards the barn dance to clear the grant given in 2014 and then if further funds are required for other events, a new grant aid application will need to be made for consideration.

c. Herbert Phillip Fund

The Clerk has heard nothing further from the Under 5's despite chasing. Cllr A Coldham suggested the Parish Council push them on their intentions and if the money is not going to be used, it is returned to the 'pot'. The Clerk confirmed she has already suggested this to them.

The work on the trod path has been delayed but the Clerk has been assured works will be completed and are now due to begin on the 18th March. This will mean another closure of Brick Kiln Road from the 18th March to the 5th April (19 days in total). Details have and will again be published in the EDP and the Clerk will place a notice on the boards but if residents can 'spread the word' so everyone affected is aware, it would be appreciated. Cllr D Roper commented that he did enquire if a total closure was necessary and was informed it was, due to the width of the road.

d. Training Policy

An updated policy had been previously circulated and was agreed.

e. Grant Aid Policy

An updated application form only had been previously circulated, as it was felt the Policy and Principles themselves were still relevant, and this was agreed.

f. Magazine editor

Cllr A Coldham advised she has been contacted by Tracey Matthewson concerning the magazine and she is happy to take it on with the help of her son. Tracey was present and said she would not need the 'expenses' but they could go towards the cost of printing, which she is prepared to look at doing herself. All agreed they would like to see the magazine continue and so the Clerk will let Tracey have all the necessary information.

The Clerk advised the Spring magazine is due to be delivered to her either Wednesday or Thursday and so will be with Councillors on Friday. The Clerk has also agreed with the vicar that Easter service cards for the Church can go out with the magazine this time.

7. MATTERS TO REPORT

a. Correspondence

Nothing to discuss.

b. Clerks Report

- The Clerk provided details of the last set of SAM sign results which will be printed in the next magazine.
- The Annual Parish Meeting will take place on the 2nd April at 7:30pm before the monthly Parish Council meeting. Any items for the agenda need to be with the Clerk by the 22nd March.
- Elections will take place on the 2nd May. Posters have been displayed on the notice boards, website and in the Spring magazine. Anyone wishing to stand can obtain a nomination pack from the Clerk (email version only) or BDC (hard copy). Papers must be hand delivered to BDC between 20th March and 4pm on the 3rd April.
- The wayleave for the Broadband cabinet has now been signed and a copy retained by the Clerk.
- BDC has implemented a Public Spaces Protection Order throughout the Broadland District which requires those in charge of dogs to clear up after them on all land open to the public. The order came into effect on the 1st March. The maximum penalty for failure to comply with the order is £1000.00.
- The Clerk has a supply of 'No cold calling' stickers should anyone require one.

c. Youth Advocate Report

The group is currently closed until April due to a lack of volunteers to help. Numbers have also dropped off so they are having a big rethink on the future.

d. Village Hall Report

The repair to the swing is still outstanding. The dog poo bin is going to be relocated nearer to the car park entrance.

e. Police Report

The Clerk advised there was 1 crime recorded in the village during December - violent/sexual offence (on or near The Turn. Further information can be accessed via www.police.uk.

f. Reports**District Councillor**

There will be no increase in Council Tax for BDC, no cuts and no savings to be sought.

County Councillor

A night road closure will be in place in the Shortthorn Road area of the A140 Cromer Road from the 20th May for 5 nights (7pm to 7am) for resurfacing works.

Council tax will increase by 2.99%.

Children's Centre's caused a big debate but the request to put in more money was voted down. The disabled threshold for help was decreased. There was a proposal to cut Councillors expenses but that was not agreed and instead they were increased by 2%.

The budget meeting was delayed by 4 hours due to protestors who were eventually removed by the Police.

A Cabinet system will run from May instead of the current Committee.

The NDR consultation responses are being considered.

8. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING

Next meeting is on the 2nd April 2019 immediately after the Annual Parish Meeting.

The meeting closed at 20:27