

## HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen Medler  
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### NOTICE OF MEETING and SUMMONS TO ATTEND

The next meeting of the Parish Council will be held on Tuesday 7<sup>th</sup> December 2021  
at Hevingham Village Hall at 19:30

### AGENDA

1. To approve apologies for absence (telephoned to the Clerk in advance)
2. To receive Declarations of Interest and consider any requests for Dispensation  
(please report to the Clerk prior to the meeting)
3. To accept the minutes of the Council meeting held on 5<sup>th</sup> October 2021
4. To report on matters arising from the previous meeting not on the agenda – for report only
5. To adjourn for Public Participation
6. Matters for Discussion and Decision:
  - a) **Finance**
    - i) To agree ½ yearly accounts
    - ii) To agree accounts for payment (and to note additional work authorised at the village hall)
    - iii) To agree grass cutting contract for 2022 season
    - iv) To review grass cutting at the Church and agree contribution for 2022 season
    - v) To agree Budget / Precept for 2022/2023
  - b) **Village Hall Playing Field Community Project** – to receive update and agree any action
  - c) **Village Allotments**
    - i) To note updates and consider any new 'issues' raised and agree the necessary action
  - d) **Planning**
    - i) To discuss any new applications: None at present
    - ii) To note applications considered between meetings:  
20211905 – Meadow View, 19 The Street – Rear extensions, alterations and annexe
    - ii) To note outcomes of previous applications
  - e) **Meeting Dates 2022** – to review and agree
  - f) **Publication Scheme** – to review and agree amendments
  - g) **Trod Path** – to review current hedging situation and agree further action
  - h) **Magazine** – to agree future production / delivery
  - i) **Internet Banking Policy** – to adopt
  - j) **Financial Regulations** – to review and agree revisions
  - k) **Mother & Toddler Group** – to discuss and agree any assistance which can be given
7. Matters to report:
  - a) **Plaque for Community Response to Covid**
  - b) **Correspondence**
  - c) **Clerks report**
  - d) **Report from the Chairman on training attended 15<sup>th</sup> November 2021**
  - e) **Village Hall report**
  - f) **Police report**
  - g) **District and County Councillors reports**
8. Matters for future discussion and to note date of next meeting – TBA