

**MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL  
HELD ON 3<sup>RD</sup> MARCH 2020 AT THE VILLAGE HALL**

**Present:**

Cllr P Carrick (Chairman)  
Cllr A Bunn  
Cllr J Norton  
Cllr T Palmer  
Cllr S Ward  
Cllr D Holmes  
Cllr M Williamson  
Cllr S Benton  
Cllr S Howes  
K Medler (Clerk)

**Parishioners: 7**

**In attendance:** County Cllr D Roper  
District Cllr J Neesam

**1. APOLOGIES**

Apologies were received from Councillors I Nickalls and A Ramsbottom.

**2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

There were no declarations of interest or dispensation requests.

**3. MINUTES OF THE LAST MEETING**

Minutes of the meeting held on the 7<sup>th</sup> January 2020 were agreed by all and signed by the Chairman.

**4. MATTERS ARISING**

- The Clerk advised Highways have now responded concerning the junction of Church Lane with the A140 Cromer Road as follows: *There are advance signs on both approaches to this junction. I fully understand that it is a slightly difficult junction and that it's in the woods and can be dark but at this time the signage at this junction is to the requirements that we would do for this style of junction.* Cllr D Holmes will approach the owner of the fence opposite the junction to see if something could perhaps be fixed onto the fence to assist drivers.
- The website has now been checked for accessibility and is compliant following some amendments.
- The Vodafone signal is now working properly again.
- The dog poo signs which were put up on Buxton Heath to encourage people to take their poo home have been removed as people were leaving the bags on the ground and the Charity would rather the poo was left unbagged for nature to take its course rather than have bags left lying around. *It was noted however that this practice should not be encouraged as a fine of £100.00 can be levied on those who do not clear up after their dogs.*
- The Under 5's were successful in their bid to BDC for £500.00.

**5. PUBLIC PARTICIPATION**

- A member of the public asked if the Parish Council would be prepared to sponsor VE Day medals for the children at the Primary School, in recognition of all the effort they are putting into the celebrations that will be taking place later this year. There are 100+ children and the medals will be 89p each, complete with ribbon. This was agreed.
- A resident asked if anyone knows whose dog it is that barks continuously all night every night near her home. No-one present was able to advise but it was suggested that perhaps the resident could put a post on the Hevingham People Facebook page to flag the issue and hopefully resolve it.

*A member of the public left the meeting at 19:50*

- Bingo will be opening at the earlier time of 6pm this Friday as the fish and chip van will be at the Hall, allowing people to eat inside should they wish.
- The Dudgeon and Sheringham Shoal Offshore Wind Farm extension project are hosting various public meetings in March and April details of which will be advertised on the notice boards, possibly in the magazine and on social media.

**6. MATTERS FOR DISCUSSION AND DECISION**

**a. Village Hall handover**

The Clerk confirmed she is just waiting on some information regarding the play equipment to be able to update the Asset Register and add the equipment to the Council's insurance. David Seppings is happy to continue as he currently does and send in invoices as necessary. It is unclear at present what his hourly charge will be exactly but this will be fully confirmed and proof of insurance obtained before any work is completed. The Village Hall will continue to be responsible for the shed and mower. ROSPA are aware they should contact the Clerk for all future inspections.

There are two outstanding jobs which need doing and the Village Hall have asked if the Parish Council will cover those: the slide and youth shelter need rubbing down and painting before the next ROSPA inspection and the hedging around the playing field needs cutting right back. It was agreed the Parish Council will arrange and pay for both jobs.

## **b. Wellbeing Initiative 2019**

- Cllrs D Holmes and S Ward attended an advice meeting run by NALC which was quite high level but useful. Both believe we could do a lot ourselves locally and so in conjunction with another resident would like to put on a wellbeing event at the Village Hall. Planning is still in the early stages but they have lots of ideas. The event would also be used to find out what the village would like to see done to help with wellbeing locally. All agreed it was a good idea and so plans will continue to possibly host the event on Saturday the 13<sup>th</sup> June 2020. It was also agreed the Parish Council will cover the cost of hiring the Hall. If anyone else would like to get involved in planning or taking part, please contact Cllr D Holmes.
- The Running Club has been a good start to promoting wellbeing and are asking if the Parish Council would be prepared to pay for some signs to aid with safety and direction - £130.00 + vat approx. – this was agreed.

*Cllrs D Roper and J Neesam joined the meeting at 20:10*

## **c. Grass Cutting at the Church**

The Vicar has provided the Clerk with a quote for the 2020/21 season, which can be fixed for two years. There are two quotes given ranging from £2625.00 to £3600.00 depending on the number of cuts. Costs have increased over time and so it was agreed the Parish Council will cover up to a maximum of £2625.00 and anything above that the Church will have to fund.

## **d. Herbert Phillipo Fund**

### **i) Under 5's**

The Clerk has been advised that things are still proceeding with opening as intended but would Councillors be able to assist with distributing leaflets? All agreed they would be happy to deliver with the magazines.

ii) Concerns have been raised about the new hedging which has been put in along the trod path as it is not considered to be thick enough. All agreed we need to wait and see how it grows and review in the Autumn as it is not the right time of year to plant now.

## **e. Finance**

i) The following account had already been paid and was approved:

Anglian Water (Water to the allotments)	£133.49
---	---------

The following accounts were presented for payment and were approved:

Mrs K Medler (Expenses)	£84.51
Steve Jackman (Website accessibility report)	£45.00
Information Commissioners Office (Data protection fee)	£35.00 (Will be taken by D/D)

The Clerks standing order was paid on the 5<sup>th</sup> February and will be paid again on the 5<sup>th</sup> March.

The following receipts were noted:

Magazine adverts	£66.00
Bank interest (Barclays reserve)	£3.92

Balance at the bank now stands at £44,117.36.

The Clerk has received the subscription fees for both NALC and NPTS for the coming financial year. It was agreed to remain with NPTS only.

## **f. Allotments**

i) The Chairman advised he tried rotovating the spare plots without success. It was agreed therefore that any spare plots would be sprayed instead by the village handyman.

ii) The Clerk stated that some more hardcore was needed in the entrance to the farmers allotments. The Chairman may be able to source some but if not, it was agreed the Clerk will order a further 12 tonnes.

iii) A tenant asked about the installation of the second water tap which is still outstanding. It was agreed Cllr S Howes will speak to a plumber in the village to get the tap fitted back to back with the existing as that seems the easiest solution.

## **g. Wild Flower Meadows (land on The Heath)**

The Chairman advised BDC have given permission for the Parish Council to do something with the front of this area to make it a nice spot for passers-by to stop. The Chairman and Cllr S Howes will revisit the site and move things forward.

## **h. Planning**

i) 20200181 – 45 Cromer Road – Two storey / Single storey extensions - No objections.

ii) 20200179 – Cobbleacre Park, Brick Kiln Road – Retrospective change of use - No objections.

## **7. MATTERS TO REPORT**

### **a. Correspondence**

The Vicar has invited the Chairman and other members of the Parish Council to a VE Day commemoration service on the 10<sup>th</sup> May at Horsford Church. The Chairman confirmed attendance but no-one else was able to commit at this time.

#### **b. Clerks Report**

The Clerk provided figures from the SAM sign for January - full details will be printed in the Hevingham News.

Residents are reminded of the Annual Parish Meeting which takes place on the 7<sup>th</sup> April.

The Clerk has set up a Facebook page purely to share information with the local community – it is not intended as a 'contact' or 'rant at the Parish Council' page.

#### **c. Youth advocate report**

Cllr A Ramsbottom was not in attendance to report.

#### **d. Village Hall report**

Everything is going fine but they do now have a problem with the dishwasher which has a broken door and one of the ovens which is no longer working.

The Chairman commented that there may be an opportunity for Norwich City College to send some of their students to help at the Laurel Club.

#### **e. Police Report**

The Clerk advised there were 3 crimes in the village during December: 2 violent or sexual offence (on or near Pound Close and Churchill Close) and 1 other (on or near The Heath). In January there were also 3 crimes: 2 violent or sexual offence (on or near Pound Road and The Street) and 1 drug related (on or near Pound Road). Further information can be accessed via [www.police.uk](http://www.police.uk).

#### **f. District and County Reports**

##### *District*

BDC have now had their budget meeting and Council Tax will rise by 3.6% which equates to £3.00 a year on a Band D property. £500.00 has again been allocated in the coming financial year for Cllr J Neesam to spend within her Parishes and some of that has already been allocated to the VE Day celebrations planned in Hevingham. The Under 5's received the full £500.00 from this current year. A new Community Grant scheme has been announced and local groups can apply for up to £300.00 before the end of November.

A peer review will be taking place of BDC in May to see how things have gone since their collaboration with South Norfolk.

The last GNLP public consultation takes place at Horsford tomorrow between 2-8pm.

##### *County*

The County Council have also now had their budget meeting and have begun the process of acquiring land and property for the Western Link. NCC now have their own planning development company – Repton.

The planning application for the new recycling centre just outside St Faiths is now in.

The Chairman asked if the closure of the grounds maintenance division of Norse would affect Aylsham. Cllr Roper was unclear so agreed to look into.

The Clerk asked if there was any news on the issue raised last time about the junction of the Holt Road with Brick Kiln Road. Nothing has been heard yet.

#### **8. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING**

Next meeting is on the 7<sup>th</sup> April 2020 immediately after the Annual Parish Meeting (which begins at 7:30) in the village hall.

**The meeting closed at 21:00**