

**MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL
HELD ON 1st OCTOBER 2019 AT THE VILLAGE HALL**

Present:

Cllr P Carrick (Chairman)
Cllr A Bunn
Cllr J Norton
Cllr S Howes
Cllr T Palmer
Cllr S Ward
Cllr I Nickalls
Cllr D Holmes
Cllr A Ramsbottom
K Medler (Clerk)

Parishioners: 10

In attendance: County Cllr D Roper

1. APOLOGIES

Apologies were received from Councillors M Williamson, S Benton and District Councillor J Neesam.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

There were no declarations of interest or dispensation requests.

3. MINUTES OF THE LAST MEETING

Minutes of the meeting held on the 3rd September 2019 were agreed by all and signed by the Chairman.

4. MATTERS ARISING

- The Clerk advised she has spoken to the owner of the hedge on Brick Kiln Road and it will now be trimmed.
- The matter of the dog bin has been referred to the owners of the land - Hevingham Relief In Need Charity - who have advised: *With reference to the issues raised concerning the Dog Bin on Buxton Heath. We are sorry this is not part of our charitable remit. Furthermore, to clarify the situation regarding people walking on The Heath, we would just like to point out that as trustees we feel that public access should be maintained. However, there are no public rights of way on this land.*
- The two new picnic benches are now in place. Thanks to all who assisted in their transport, assembly and installation.
- Litter picking equipment is now available so if anyone would like to make use of them, please contact the Clerk.

5. PUBLIC PARTICIPATION

- A resident again raised the issue of flooding on the A140 Cromer Road from Low Lane to No 25 on the housing side. The Chairman advised this has been raised previously with Highways without much joy however the Clerk will endeavour to speak to them again.
- The Hevinghivers raised £372.30 at the bingo night for Edison Rose's Journey and tickets have been purchased for the family to see Father Christmas at Thursford.

6. MATTERS FOR DISCUSSION AND DECISION

a. Hevingham Under 5's

Nothing more has been heard from the School yet however the Chairman reported that the John Hall Charity have said they will also consider donating should the need arise.

b. Finance

i) The following accounts had already been paid and were approved:

Monk Plant Hire (Crushed hardcore for farmers allotment entrance)	£324.00
The Clerk confirmed she obtained three quotes and MPH were the cheapest.	

The following accounts were presented for payment and were approved:

No Butts Bin Co Ltd (Picnic benches)	£1,020.00
HMR&C (PAYE x3)	£128.40
P H Collins (Grass cutting in September)	£388.00
Mrs K Medler (Expenses)	£88.61
H.P.C.C. (Grass cutting in September)	£270.00

The Clerks standing order will be paid on the 5th October.

The following receipts were noted:

B.D.C. (Precept instalment 2)	£5,050.00
Bank interest (Barclays)	£8.06
Farmers allotment rent	£80.00

Balance at the bank now stands at £47,133.01.

c. Trees on Church Lane

The Clerk advised she met with three contractors, so it was clear what was to be priced for and has now received all three quotes. Following discussions, it was agreed Mr Bambridge should be appointed to complete the works.

d. Handyman

All agreed the Clerk should advertise this post on the notice boards and village Face book pages for a local contractor to consider on a 'as and when' required basis rather than the Council employing a specific person.

e. Allotments

i) The Clerk reported that having contacted those tenants who had not used their plots very much, two have decided not to renew their tenancies and those remaining have given an undertaking to utilise their plots and keep them tidy. This now means we have 5 spare plots. All rent requests have been issued but only 5 have paid so far.

The farmers entrance is much improved with the addition of the hardcore.

There was an issue with the lock on the tap recently which was rectified by Mr S Medler – thanks to him for helping with that at short notice.

On the 24th September the Clerk discovered the tap unlocked and open with the water left running and has brought this to the attention of those tenants that hold a key with a request to be more careful in future.

ii) A tenant present outlined her thoughts for an Open Day which could be held in Spring 2020 and suggested as a precursor to this a smaller event on Sunday 27th October (which she would be happy to organise) when Councillors and tenants could be on site for two hours to speak to potential tenants. All agreed this was a good idea and should be organised.

*County Councillor Dan Roper joined the meeting at 20:00
The next item was moved up the agenda with the agreement of the Chairman*

7. MATTERS TO REPORT

f. Reports

District Councillor

Cty Cllr D Roper reported on Cllr J Neesam's behalf:

The GNLP report has been delayed so the draft plan will not be published for consultation until January 2020 at the earliest.

County Councillor

The Council are now into the budget process and it is expected that Council Tax will increase by just under 4% with a further £16million of cuts on top of the £30million already proposed.

The NDR continues to be 'fun' with the safety audits on the roundabouts still to be published. It is hoped work will start on the western link in 2022.

The last boundary review was done 25 years ago and when considering this, the Council should think about who they best align with.

Cllr Roper was asked about the trimming of the trees on the A140 Cromer Road near St Faiths and advised whilst some of this land has been submitted to the GNLP for 2026 and beyond, the trees were getting unstable at the top, so the landowner had them cut.

There will be a planning application submitted shortly for a new recycling centre off the NDR near the airport.

6. MATTERS FOR DISCUSSION AND DECISION

f. Herbert Phillip Footpath

Following discussions it was agreed the Clerk should ask Mr Bambridge if he can also cut back the section of hedge near the gate on Westgate and remove the elderberry bush from inside it which is causing visibility issues and also trim back the hedge on the car park side near the gate on New Road.

g. Planning

Nothing to consider or report.

h. Norfolk County Council Electoral Review

Having considered Cllr Roper's comments all agreed the current boundaries are fine as they are but Marsham could be added to boost numbers if needed, especially as Hevingham is already aligned with Marsham through the School.

i. Vintage Fair on the Village Green

This item was postponed as discussions with the 'Hevingivers' are currently taking place to possibly join together on this.

County Councillor Dan Roper left the meeting at 20:25

j. Village Shop

A resident outlined her ideas for a small affordable convenience shop and micro café in the village to be run as a non-profit making enterprise potentially opening in Spring 2021. It would have a low environmental impact with sustainability at heart and any profits going back into the village in some way. The idea is for it to be run by family and residents as an alternative social hub. Possible location near the Village Green subject to planning and nearby residents' thoughts. The allotment site was also put forward by a parishioner present. All agreed the concept sounded good in general and draft plans should be drawn up for further consideration in due course.

7. MATTERS TO REPORT

a. Correspondence

The Clerk has been given some guidance notes from the Police on various crime prevention subjects – if anyone would like copies, please see the Clerk.

b. Clerks Report

The Clerk provided figures from the SAM sign for August / September - full details will be printed in the Hevingham News.

c. Chairman training report

Cllr S Ward reported that the training evening was very good although intense, but much was learnt which will be useful.

d. Village Hall Report

Cllr A Ramsbottom reported on Cllr Williamson's behalf: The incident reported last time resulted in the offenders having to write and apologise for their actions and signs will now be going up regarding climbing on the roof's. The Chair is looking at moving the green bins to help prevent their use for climbing and is also looking into moving the dog poo bin again.

e. Police Report

The Clerk advised there were 2 crimes in the village during August: 1 violent or sexual offence (on or near The Heath) and 1 antisocial behaviour (on or near Park / Open space). Further information can be accessed via www.police.uk.

8. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING

In addition to the standard items – Wild flower Meadows, Grant for the Hevingivers and training feedback from Cllr S Ward.

Next meeting is on the 3rd December 2019 at 7:30pm in the village hall.

The meeting closed at 20:55