

**MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL  
HELD ON 2<sup>nd</sup> JULY 2019 AT THE VILLAGE HALL**

**Present:**

Cllr P Carrick (Chairman)  
Cllr S Ward  
Cllr A Bunn  
Cllr M Williamson  
Cllr A Ramsbottom  
Cllr J Norton  
Cllr T Palmer  
Cllr I Nickalls  
Cllr D Holmes  
K Medler (Clerk)

**Parishioners: 15**

**In attendance:** District Councillor J Neesam

**1. APOLOGIES**

Apologies were received from Councillors S Howes, S Benton and County Cllr D Roper.

**2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

There were no declarations of interest or dispensation requests.

**3. MINUTES OF THE LAST MEETING**

Minutes of the meeting held on the 4<sup>th</sup> June 2019 were agreed by all and signed by the Chairman.

**4. MATTERS ARISING**

- The Clerk advised Cty Cllr D Roper has spoken to Highways concerning the signs on the A140 Cromer Road and having checked, they have confirmed that the correct marker signs are in place, at the right distances, as per the original plan, to Highways standards and regulations. Highways went over and above with the 'THINK' signs etc so no further action will be taken. Cllr D Roper will follow up about signage height at Town Corner however as there were some earlier enquiries about having this fixed to the wall but nothing ever came of it.
- The Clerk advised she has now heard back regarding a new bus stop on the A140 Cromer Road as follows:  
*In principle I would endorse a pair of bus stops on the straight section heading into the village after the bend and layby. However, the budget allocated to new bus stops is minimal and has already been exhausted for this financial year, therefore, any proposed stops would have to be funded through the Parish Partnership Scheme or another external source. Because of the 40mph speed limit it would be advisable to have a central reservation for crossing and the northbound side would need extensive build to accommodate the grassy verge. Both factors would vastly increase the cost. An identical situation recently cost in excess of £100,000.00.*

All agreed the Parish Council do not have the funds to pursue this, even via the Parish Partnership Scheme.

- The Chairman has checked the area of path near the bridge but found no sign of mud. Bearing in mind this path is in a rural location, some mud should be expected at times, particularly after a wet period.
- The notice board from The Street has not yet been replaced but the Chairman will chase this up.
- The Clerk contacted the Police regarding some cones to prevent parking but has not yet received a response.
- Cllr J Norton asked when the posts for the Village Green were going to be put in and the Chairman advised he hopes to be doing this soon.

**5. PUBLIC PARTICIPATION**

- i)** A member of the public advised she is looking to move into the Village and wonders if there is development intended anywhere. The Chairman stated two sites were submitted for development under the GNLP but it is likely to be September / October 2019 before any further information is received on these. District Cllr J Neesam advised she will be giving some information on this in her report.
- ii)** A resident commented that the signs on the Village Green are being ignored by horses. Cllr D Holmes will install a larger sign on the bin post and a note will be put in the magazine and on the village Facebook page.
- iii)** A resident asked if a restriction could be put on HGV's coming down Church Lane from the A140 Cromer Road as the road is not suitable, particularly for the vehicles which go to Wallers Sawmill, and they are trying to turn around in The Turn, causing issues. All agreed this is not an option as HGV's visit other businesses as well as the sawmill and it is better for those vehicles to enter from the Cromer Road. The Chairman will speak to Wallers Sawmill and ask them to remind drivers of the need to come in from the Holt Road.
- iv)** A resident reported faded and dirty signs on Church Lane. The Clerk will report the faded signs and has already asked the Rangers to clean all the signs in the Village. (The Clerk mentioned she had received a report via the website about signs (and hedging) in the village but the email provided for a response does not work so she has not been able to respond).
- v)** It was reported that the access gates on The Heath into Buxton Heath are very stiff. Cllr M Williamson said he had reported this seven months ago but will mention it again to the Chair of the Hevingham Relief In Need Charity and ask that this be raised again with the Norfolk Wildlife Trust.

## 6. MATTERS FOR DISCUSSION AND DECISION

### a. Planning

The following plan was considered:

i) 20190910 – Durose Cottage, 2 The Heath – removal of hedge to replace with fence - SUPPORT.

The following update was provided:

ii) 20181944 – The Gables, Low Lane – Full approval.

### b. Finance

The following accounts were presented for payment and were approved:

TT Jones Electrical Ltd (Street lighting maintenance)	£42.78
HMR&C (PAYE x3)	£124.60
P H Collins (Grass cutting)	£388.00
Mrs K Medler (Expenses)	£59.95

The Clerks standing order will be paid on the 5<sup>th</sup> July.

The Clerk advised of two requests for donations: Norfolk Age UK and Scotty's Little Soldiers. Cllr A Ramsbottom proposed both be given a small donation which was seconded by Cllr J Norton. All agreed £20.00 should be given to each.

The following receipt was noted:

Magazine adverts	£15.00
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Balance at the bank now stands at £48,414.87.

### c. Herbert Phillip Fund

Having reviewed the new SAM information, all agreed to put the purchase of one of these on the 'back burner' for now to see if costs decrease.

### d. Allotments

i) Following discussions, it was agreed the Clerk will contact Anglian Water to see if it would be possible to site a further two taps on the site. The Clerk will also clarify the use of hose pipes.

ii) It was agreed, following deliberations, that:

- those tenants who are not keeping their plots in a suitable condition, should be offered mowing or rotovating at cost (£22 / £50) or they must clear their plot themselves within two weeks, or risk losing their plot in September.
- The Clerk will ask P H Collins to cut/strim the four vacant plots (£22) and orchard (£30), strim between the allotments and footpath (£30) and strim the footpath (£as considered reasonable) and the central roadway if the tenant currently doing this does not mind (£as reasonable cost) .

The Clerk has already asked Zak Branch to cut the hedge around the footpath as he does this every year for a reasonable cost.

iii) All agreed plot 14 could continue to be kept free for tenants to use for composting as manure is no longer freely available. The Clerk will investigate possible containers in case a general 'heap' proves too messy.

A tenant commented that someone is allowing their dog is run around on the allotments leaving their mess behind. Cllr D Holmes will source and put up a sign on both gates.

Cllr M Williamson has levelled the roadway into the Farmers allotments as it was very bumpy but it now needs some more rubble in the entrance to stop the soil spreading onto the road, particularly in wet weather. The Chairman will speak to a local contractor to see if he can help with some clean rubble.

### e. Bus stop on the A140 Cromer Road / Litter

Cllr S Ward advised he contacted BDC to check the position regarding emptying of the bin and was told it was emptied every Tuesday and the area within a 5 metre radius of the bin cleansed, with a litter pick of the general area, including the bus stop, being done fortnightly. The bin is now being checked on a Wednesday to make sure it is emptied and the area surrounding it is clear. BDC will be monitoring the situation so we should continue to do so too and report any issues.

The Chairman confirmed he has ordered a set of litter picking equipment from BDC for use within the Village and will confirm when this is received. The Clerk commented that BDC will only litter pick a 'requested' area with widespread / heavily soiled litter so it would be good if the Village as a whole could make use of the equipment. Cllr J Neesam added that BDC will collect 'litter picked' bags and dispose of them.

### f. Hevingham Under 5's

The Chairman advised a survey has now been completed on the mobile and a report given to the School. Although the Chairman has a copy of the report, all costs have been removed but they are believed to be in the region of £15,000 to £20,000. Things do not appear to be as bad as they look on the face of it and it seems there are two options: Complete all necessary works now / Complete works as and when they really need doing. It would appear the mobile is currently fit for use subject to all Certificates being up to date. Following discussions all agreed that £5,000.00 be set aside, from monies remaining in the Herbert Phillip Fund, to be used to get the under 5's up and running again – as in any works required to the mobile to make it useable. This sum is only set aside however on the proviso that the School guarantees to re-open the Under 5's in September 2019. Any money will be given via the 'Friends of Hevingham School' and only upon receipt of an invoice (paid or due).

## 7. MATTERS TO REPORT

### a. Correspondence

The Clerk has been asked to promote a walk on Buxton Heath on Tuesday 9<sup>th</sup> July 2019 9:30-12:00. Booking is essential by calling 01603 598318 or emailing [wild@norfolkwildlifetrust.org.uk](mailto:wild@norfolkwildlifetrust.org.uk).

### b. Clerks Report

The Clerk met with the new local Highways man to discuss some ongoing issues within the village and can report: *Hedge on Village Green* – the rear section is owned by Highways and they will be cutting it. The section which comes towards Westgate is not owned by Highways. All present believed it would come under Westgate House, so the Clerk will contact the owner to get that section cut.

*Drain on Westgate Green* – the drain will be cleared again and investigations made into why it keeps overflowing.

*New Road* – Highways will be carrying out some investigations into the ‘flooding’ over the Summer holidays to see what can be done to alleviate this.

### c. Youth Advocate Report

Nothing to report.

### d. Village Hall Report

Nothing to report as last meeting was cancelled. Next meeting is the AGM on the 8<sup>th</sup> July 2019. It is hoped enough people will come forward to cover those standing down.

### e. Police Report

No updates since April to report.

### f. Reports

#### District Councillor

Cllr J Neesam attended a briefing at BDC last night regarding the GNLP which covers development and growth between 2018 and 2036. The initial plan last year was for housing, with 42,000 homes to be built within the area covered by the GNLP. 35,000 have been identified so far, some of which have already been done with a further 7,000 still to be identified. The biggest swathe of housing will be in the South Norwich / Cambridge area with others in North East Norwich and the ring road near the airport. A consultation last year included two areas for Hevingham. Only one of those has been listed as an official proposed site for the report which will be released on the 16<sup>th</sup> September 2019 and that is the one on the Cromer Road for 35 homes. A second consultation will take place once the report is published. If any one site has more than 15 homes proposed, there must be affordable houses too. BDC are changing their affordable criteria, to bring it in line with South Norfolk, to allow anyone outside of the ‘local area’ to apply for affordable housing in Broadland. If anyone is needing affordable housing it is recommended that you get your name down as soon as possible as houses will be allocated on a ‘first come, first served’ basis.

#### County Councillor

The Chairman read the following note in Cllr D Ropers absence:

*The County Council is planning for next year’s budget on the basis of a further increase in Council tax of 1.99%.*

*However, this will still require further cuts in services. At present the Council is planning for £40m of reductions next year but in a worst case scenario this could have to go as high as £70m depending on cuts to government grants.*

*There is current work ongoing on the NDR roundabouts but in practice this is mainly routine repair and maintenance.*

*Repairing of the lines is not included in the current work but I have been assured it will be done soon.*

*The Council is currently launching its six year vision “together for Norfolk”. This is online if anyone cares to read it.*

## 8. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING

Allotments and rent review, training feedback from Cllr S Benton, feedback from the Chairman on BDC’s conference ‘Your housing in your hands’ and Under 5’s update.

Next meeting is on the 3<sup>rd</sup> September 2019 at 7:30pm in the village hall.

**The meeting closed at 21:15**