

**MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL
HELD ON 4th JUNE 2019 AT THE VILLAGE HALL**

Present:

Cllr P Carrick (Chairman)
Cllr S Ward
Cllr A Bunn
Cllr S Howes
Cllr A Ramsbottom
Cllr J Norton
Cllr S Benton
Cllr I Nickalls
Cllr D Holmes
K Medler (Clerk)

Parishioners: 13

In attendance: District Councillor J Neesam
Rev M McPhee

1. APOLOGIES

Apologies were received from Councillors M Williamson, T Palmer and County Cllr D Roper.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

There were no declarations of interest or dispensation requests.

3. MINUTES OF THE LAST MEETING

Minutes of the meeting held on the 7th May 2019 were agreed by all and signed by the Chairman.

4. MATTERS ARISING

- The Chairman advised the event the Hevingivers put on to raise funds for the swing at the Village Hall did not take place however, Cllr S Ward confirmed they would still cover the VAT element as the Laurel Club donated £200.00 and the Hevingivers have funds for the remaining £222.00.
- The issue concerning horses on the footpath has been resolved and whilst the path left across the potato field is not quite in the correct place, it can still be used. A resident commented that the area of path near the bridge is very muddy making it un-useable. The Chairman will look at that.
- Thanks, were extended to Tracey Matthewson for her first magazine which all agreed was very good.
- Cllr J Norton advised the posts are ready for the Village Green and asked who they needed to go to for installation. The Chairman advised he will collect and install.
- Cllr D Holmes advised he has now put up 3 signs on the Village Green concerning prohibition of vehicles.
- The Chairman commented that members of the Council attended the Church event and it was a marvellous celebration.
- The notice board from The Street will go back up this week.
- The Chairman has spoken to the headteacher at the Primary School and also the Children's Services Portfolio holder at NCC and NPS concerning the Under 5's and it is hoped that they will be able to reopen in September 2019.
- The Clerk has checked the Japanese knotweed and it has now been cut back from the road. It is not an offence to allow this plant to grow on private land, only to let it spread to someone else's property. The plant does not affect drains and Highways will generally only get involved if growth is disrupting paths or road surfaces.
- The Clerk has obtained information regarding the new SAM sign and will circulate this for Councillors to digest before discussion.
- Members of the allotment committee have looked at possible sites for the second water tap and feel it would be better to ask the tenants where they would prefer to have it. It could either be sited 'back to back' with the existing tap or further down towards Westgate. The Clerk will contact the tenants.
- Cllr D Holmes advised whilst carrying out his inspection tenants raised the issue of weeds, manure and the roped area with him. Following discussions, it was agreed Cllr D Holmes will investigate the cost of someone rotovating and strimming the empty plots as tenants are not keen on weed killer being used and also strimming the field edge and orchard. The Clerk will also remind tenants about maintaining their own plots so as not to cause a nuisance to others. The roped area is no longer needed so can be removed.
- The Clerk advised the Council are no longer able to obtain the 'free' manure they previously supplied and the School no longer want a plot.
- A tenant present wanted to record a note of thanks to the tenant of plots 5 and 18 for the work he does in keeping the central grassed pathway tidy. The Clerk stated Cllr M Williamson had also asked that thanks be minuted to previous Councillors G Crane and S Medler for all the work they put in on the allotments.
- Cllr D Holmes will also re-do the plot numbers so they are clearer.
- The grass cutting for the Music Fest has been agreed.
- The defibrillators have now been 'handed over' to Cllr D Holmes.

5. PUBLIC PARTICIPATION

- i) Complaints were made regarding the new signs on the A140 Cromer Road however these were determined and installed by Highways, following the village petition, in line with their regulations and the Parish Council had no input into what has been completed. A member of the public believed County Cllr D Roper was looking into and so it will be left for him to respond.

5. PUBLIC PARTICIPATION continued.....

- ii) A resident asked about the bus stop on the A140 Cromer Road and the Clerk advised she has yet to receive a reply, despite chasing on numerous occasions.
- iii) Complaints were received regarding inconsiderate parking along The Street and Town Corner. The Chairman commented that in the absence of double yellow lines it is difficult to prevent parking, although there are rules concerning parking near junctions which should be adhered to. It was agreed the Clerk should ask the Police if they can put some cones in to stop parking.
- iv) Residents stated the bus stop is in a terrible state with litter being left inside. The stop is cleaned once a month however it is really down to users to put their rubbish in the bin.
- v) A resident commented that the drain in the layby on the A140 Cromer Road and 2 others on Low Lane are blocked, causing water to flood down into Low Lane near his property. The Clerk will report to highways.

6. MATTERS FOR DISCUSSION AND DECISION

a. Planning

- i) 20190776 – Kirpautra, 31 The Turn – single storey rear extension – OBJECT. Cllr S Howes declared an interest as a neighbour and explained his concerns but did not take part in the final decision. Following discussions, it was agreed on a majority basis to object to the application on the grounds of the side window affecting privacy with the suggestion to be made that the side window be non-opening and frosted.
- ii) 20190823 – Two Hoots, 9 The Street – single storey rear extension – NO OBJECTIONS.
- iii) 20190816 – The Cottages, 15 Halls Corner Lane – NO OBJECTIONS.
- iv) The Chairman proposed a 'Call for Sites' within the Village but in a vote of 3 in favour and 6 against, it was felt this was not required at this time.
- v) The Chairman proposed a 'Housing Needs Survey' be carried out in the Village and in a vote of 8 in favour and 1 against, it was agreed this should be sent out as drafted, in the next magazine. In connection with housing, BDC are holding a conference on 18th July which will be looking at Community Land Trusts. The Chairman and Cllr A Ramsbottom will attend.

b. Finance

The following accounts were presented for payment and were approved:

Mrs K Medler (Expenses)	£60.21
Mrs A Coldham (Hanging baskets)	£45.00
NPT&S (New Councillor training)	£38.40
Norse Eastern Ltd (Magazine printing)	£359.00
P H Collins (Grass cutting)	£388.00
Hevingham PCC (Grass cutting in May)	£300.00

The Clerks standing order will be paid on the 5th June.

The following receipt was noted:

Bank interest	£8.33
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Balance at the bank now stands at £49,405.20.

c. Herbert Phillip Fund

- i) The Clerk advised NCC will not be asking for any additional funds towards the 'improvements' they made when completing the trod path and the Woodland Trust have agreed the free hedging which the Clerk applied for so the total costs for the path came in at £10,734.82. Comments were made that horses are using the path and the riders are not clearing up after them. The path is for pedestrians only so the magazine editor will put a note in the next magazine and on the Facebook page to remind people of this. Councillors will also speak to the various stables in the Village.
- ii) All projects are now complete leaving a fund of £20,381.48 which Councillors will need to consider how best to use. The Chairman suggested some funds could be used to help the Under 5's get back up and running which was generally thought a good idea, however the Clerk will have to investigate if this is permitted.

7. MATTERS TO REPORT

a. Correspondence

Nothing to discuss.

b. Clerks Report

The Clerk has reported flooding on Westgate Green as this was highlighted with her last week by a resident, however Highways so far have said they cannot find the problem. The Clerk will continue to press for action on this.

c. Youth Advocate Report

Nothing to report.

d. Village Hall Report

Nothing to report as Cllr M Williamson was absent however it is believed they are still looking for a Booking Clerk.

e. Police Report

The Clerk advised there were 3 crimes recorded in the village during March: 1 x violent/sexual offence (on or near Pound Close), 1 x criminal damage and arson (on or near Pound Close) and 1 x vehicle crime (on or near Park/Open Space). In April there were 7 crimes recorded: 2 x burglary (on or near Town Corner and Park/Open Space), 3 x criminal damage and arson (on or near Nelson Way, The Street and Westgate Green), 1 x anti-social behaviour (on or near Park/Open Space) and 1 x violent/sexual offence (on or near The Heath). Further information can be accessed via www.police.uk.

f. Reports

District Councillor

Have now been to the first Council meeting since the Elections which was mostly to elect various people into roles. Cllr J Neesam is now on the Service Improvement Committee and Place Shape Panel. The new 4-year strategy was introduced which is concerned primarily with the Greater Norwich Plan. All newly elected Councillors 'tech' is not fully up and running yet so apologies if emails have been sent and not replied to, as they cannot currently be accessed.

8. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING

New SAM sign, allotments and under 5's.

Next meeting is on the 2nd July 2019 at 7:30pm in the village hall.

The meeting closed at 20:56