

# HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen Medler  
Oak House, 8 The Turn, Hevingham  
Telephone: 01603 754134 Email: [hevinghampc@live.co.uk](mailto:hevinghampc@live.co.uk)  
Parish Council website: [www.hevinghampc.wixsite.com/hevinghampc](http://www.hevinghampc.wixsite.com/hevinghampc)

## NOTICE OF MEETING and SUMMONS TO ATTEND

The next meeting of the Parish Council will be held on Tuesday  
1<sup>st</sup> July 2025 at 7:30pm at Hevingham Village Hall

## AGENDA

1. Open forum for Public Participation (to include Co-Option to casual vacancy)\*
2. To approve apologies for absence (telephoned to the Clerk in advance)
3. To receive Declarations of Interest and consider any requests for Dispensation
4. To accept the minutes of the Council meeting held on 3<sup>rd</sup> June 2025
5. To report on matters arising from the previous meeting not on the agenda – for report only
6. Matters for Discussion and Decision:
  - a) **Finance**
    - i) To agree accounts for payment
  - b) **Allotments**
    - i) To receive any updates and agree the necessary action
    - ii) To consider any new 'issues' raised and agree the necessary action
  - c) **Village Hall Play Area Inspection** – to review the ROSPA report and agree any necessary action
  - d) **New goal posts at Village Hall** – to discuss and agree any action
  - e) **Seating on Village Hall playing field** – to discuss and agree any action
  - f) **Replace posts and raised bed on Village Green / Triangle** – to discuss and agree any action
  - g) **Planning**
    - i) To discuss any new applications: None at present
    - ii) To note responses to applications considered in between meetings:  
2025/1685 - The Cottage, 17 Halls Corner Lane – Erection of front porch etc
    - iii) To note outcomes of previous applications
  - h) **Risk Assessment** – to review and agree minor changes
  - i) **Highway Matters** - to note any new issues and agree the necessary action
  - j) **Armed Forces Covenant** – to discuss and agree whether to support
7. Matters to report:
  - a) **Correspondence**
  - b) **Clerks report**
  - c) **Village Hall Report**
  - d) **Police report**
  - e) **District and County Councillors reports**
8. Matters for future discussion and to note date of next meeting – 2<sup>nd</sup> September 2025

\* This time is limited to a maximum of 15 minutes unless directed by the Chair as per the Councils Standing Orders.  
Comments must be directed to the Chairman.