

# HEVINGHAM PARISH COUNCIL

Clerk: Mrs Karen Medler  
Oak House, 8 The Turn, Hevingham  
Telephone: 01603 754134 Email: [hevinghampc@live.co.uk](mailto:hevinghampc@live.co.uk)  
Parish Council website: [www.hevinghampc.wixsite.com/hevinghampc](http://www.hevinghampc.wixsite.com/hevinghampc)

## NOTICE OF MEETING and SUMMONS TO ATTEND

The next meeting of the Parish Council will be held on Tuesday  
7<sup>th</sup> October 2025 at 7:30pm at Hevingham Village Hall

## AGENDA

1. Open forum for Public Participation\*
2. To approve apologies for absence (telephoned to the Clerk in advance)
3. To receive Declarations of Interest and consider any requests for Dispensation
4. To accept the minutes of the Council meetings held on 2<sup>nd</sup> September 2025
5. To report on matters arising from the previous meetings not on the agenda – for report only
6. Matters for Discussion and Decision:
  - a) **Finance**
    - i) To agree accounts for payment
    - ii) To agree costs to replace SAM sign batteries
    - iii) To discuss and agree replacement of defibrillators
    - iiii) To discuss and agree purchase and laying of remembrance wreath
    - iv) To agree renewal of street lighting maintenance contract
  - b) **Allotments**
    - i) To receive any updates and agree the necessary action
    - ii) To consider any new 'issues' raised and agree the necessary action
  - c) **Farmers Allotments** – to agree advert for plots which are becoming vacant
  - d) **Village Hall Play Area Repairs** – to note present position and agree any action
  - e) **Outdoor maintenance at Village Hall** – to note present position and agree further action
  - f) **Goals at Village Hall** - to note present position and agree future pitch marking
  - g) **Planning**
    - i) To discuss any new applications: None at present
    - ii) To note outcomes of previous applications
  - h) **Highway Matters** - to note any new issues and agree the necessary action
7. Matters to report:
  - a) **Correspondence**
  - b) **Clerks report**
  - c) **Village Hall Report**
  - d) **Police report**
  - e) **District and County Councillors reports**
8. Matters for future discussion and to note date of next meeting – 2<sup>nd</sup> December 2025

\* This time is limited to a maximum of 15 minutes unless directed by the Chair as per the Councils Standing Orders. Comments must be directed to the Chairman.