

**MINUTES OF THE MEETING OF HEVINGHAM PARISH COUNCIL**  
**HELD ON 6<sup>th</sup> MARCH 2018 AT THE VILLAGE HALL**

**Present:**

Cllr D Bunn (Chairman)  
Cllr D Fox-Willis  
Cllr A Coldham  
Cllr A Bunn  
Cllr S Medler  
Cllr M Williamson  
Cllr G Crane  
Cllr J Norton  
Cllr A Ramsbottom  
Cllr T Palmer  
Cllr P Carrick (District & Parish Cllr)  
K Medler (Clerk)

**Parishioners: 6**

**In attendance:** County Cllr D Roper

**1. APOLOGIES**

No apologies to note.

**2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

The Chairman declared an interest under item 6h as a landowner.

**3. MINUTES OF THE LAST MEETING**

Minutes of the meeting held on the 9<sup>th</sup> January 2018 were agreed by all and signed by the Chairman.

**4. MATTERS ARISING**

It was reported that a reduction in the speed limit on the A140 Cromer Road has been approved although the exact stretch it will cover is yet to be agreed. It is anticipated this will be implemented this year but the campaign group will keep the Parish Council informed.

**5. PUBLIC PARTICIPATION**

- The hedge which runs alongside the footpath from Westgate Green needs cutting. The Clerk will obtain some quotes.
- The hedge which runs around the Village Green needs cutting. The Clerk will write to the current occupiers of the property to which it belongs.
- Are the Council happy for Cllr A Coldham to refresh the hanging baskets on the Village Green again? Agreed. Cllr A Ramsbottom will also refresh those on the Telephone Box in the warmer weather.
- Are the Council agreeable to Cllr A Coldham sending a bouquet of flowers to a lady in the village who will be 100 years of age this year. All agreed a small bouquet could be sent as this has been done previously.
- Cllr A Coldham asked if the Parish Council were going to send anything to the Village Hall cleaner who is retiring after 18 years. It was felt this was something the Village Hall committee would cover so the Clerk will refer to the Chair of the Village Hall committee.
- Cllr A Coldham reported that due to the bad weather last week the Laurel Club lunch was cancelled and she received 3 queries under the winter scheme all of which were able to be answered.
- Thanks, were recorded to all of those involved with clearing the snow in the village – it was very much appreciated.
- Parking on Town Corner has been very hazardous recently – please can residents be more considerate when parking.

**6. MATTERS FOR DISCUSSION AND DECISION**

**a. Finance**

**i) Accounts for payment**

The following accounts were presented for payment and were approved:

Mrs K Medler (Expenses)	£49.44
F C Hambling (Bus shelter cleaning)	£40.00
Anglian Water Business Ltd (Allotment water)	£10.78
Information Commissioner (DP registration)	£35.00
BDC (Emptying of dog bins)	£171.08
Cllr G Crane (Mileage and a day's pay for attending allotment training)	£94.58*
Norse Eastern Ltd (Magazine printing)	£195.00
Miss E Medler (Magazine)	£50.00

\* This was put to the Council by the Clerk and agreed by all.

The Clerks standing order was paid on the 5<sup>th</sup> February and the 5<sup>th</sup> March.

The following receipts were noted:

Barclays Bank interest	£9.03
Magazine adverts	£20.00

Balance at the bank now stands at £56,464.64.

**b. Herbert Phillip Fund**

Still awaiting the outcome of the Parish Partnership bid and nothing more has been received from the Under 5's.

**c. Memorial Bench in Lay-by**

The person who raised this was not present at the meeting so it was agreed to defer discussion until the next meeting. It was noted that Councillors were not against the idea 'in principle' but wished to discuss more fully.

**d. Grass cutting contract for 2018**

The Clerk has only received 3 quotations despite now contacting 10 different people. Following discussions, it was agreed the contract would be awarded to A M Cultivating for this season and Councillors will look into the possibility of purchasing a machine / finding a driver for the future. The Clerk will put an item on the May agenda for further consideration of this with the possibility of an advert being placed in the Summer magazine.

**e. Royal Wedding Competition**

Cllr A Coldham explained that the Laurel Club would like to run a competition for the Primary School children similar to what they did for the Jubilee. Would the Parish Council be prepared to sponsor the prizes as before? Following discussions Cllr A Ramsbottom proposed a sum of £50.00, which was seconded by Cllr J Norton and agreed by all.

**f. Planning**

The following plan was considered:

- i) 20180288 – The Old Rectory, Cromer Road - No objections

The clerk gave an update on recent planning applications: 20172126 (Plot 1, 19 Brick Kiln Road) approved, 20172127 (Plot 2, 19 brick Kiln Road) approved, 20172201 (Park Farm House, The Wilderness, Shorthorn Road) approved.

**g. GDPR Compliance Plan**

The clerk circulated an Action Plan and suggested this is reviewed at the April meeting when all Councillors have had a chance to read along with the guidance document supplied by NALC. Agreed.

*County Councillor D Roper joined the meeting at 20:15*

**h. Greater Norwich Local Plan Consultation**

In looking at this from a Hevingham perspective, all agreed the Council had no comments they wished to submit.

**i. West Broadland Green Infrastructure Project Plan Consultation**

This plan includes minor enhancements to Hevingham Park. All agreed the Council had no comments they wished to make.

**7. MATTERS TO REPORT**

**a. Clerks Report**

The Clerk provided details of the fourth and fifth sets of results from the SAM sign and suggested when all sites have 3 sets of results available, these are reviewed for any action. All results are on the Parish Council website.

The Annual Parish Meeting is due to take place on the 3<sup>rd</sup> April. If any residents have anything they wish to put on the agenda please can they send to the Clerk 10 days before the meeting.

The Clerk and Cllr G Crane attended the Allotment Training on the 27<sup>th</sup> February and we are doing what we should be, although there are one or two minor improvements that can be made. The allotment committee will meet later in the year to discuss.

The Clerk was due to begin work on the new website last week but training on this was cancelled due to the weather.

**b. Youth Advocate Report**

The School will be coming to give a talk on recycling soon.

**c. Village Hall Report**

Please can the Clerk let the Chair know who is cutting the grass this season.

Hire rates are increasing from April by approximately £2.00 per hour.

Next meeting is in April.

Cllr P Carrick advised he has spoken to The Fox PH who have kindly agreed to donate funds from their bottle bank to the Village Hall. The Treasurer should contact The Fox PH to arrange. Cllr P Carrick was thanked for instigating this.

**d. Police Report**

The Clerk advised there were 3 crimes in the village during December and 2 in January. Fuller details are available on the website.

**e. County Councillors Report**

Thanks to the group who secured the decrease in the speed limit on the A140. The next step is to agree the exact start / stop locations at a site meeting on the 23<sup>rd</sup> April.

The Budget was passed by County Hall.

The suggested transfer of control of the fire service to the PCC has not yet been agreed.

The remainder of the NDR is still on target to be open for Easter. Lessons have been learnt for the future concerning bad weather. Although concerns have been raised regarding lighting on some of the new roundabouts, Highways do not consider there to be any issues at present. The preferred route for the second phase of the NDR is still being looked at so discussions around the financing of it and a start date is a good way in the future.

Cllr D Roper will reply directly to the resident who asked how a three-mile footpath can be put in at Great Ellingham for £60,000 as per the article in the EDP.

**8. MATTERS FOR FUTURE DISCUSSION AND DATE OF NEXT MEETING**

Hedge cutting, Memorial bench in lay-by and GDPR.

Next meeting is on the 3<sup>rd</sup> April 2018 immediately after the Annual Parish Meeting (which begins at 7:30pm) in the Village Hall.

**The meeting closed at 20:50**